

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 278th meeting held on
Wednesday 15 January 2025, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), N Addy, C Ambury, V Dunlop, J Howard, M Iliff, A Macro, S Moss, S Stoker and G Wingrove. Treasurer and Clerk in attendance.

In the absence of the Chairman at the beginning of the meeting Cllr M Iliff chaired.

1. Apologies for absence

Apologies were received from Cllrs M Green and A Greenwell (work commitments).

2. Acceptance of Apologies

The above apologies were accepted by the Trustee.

3. Declarations of interest

Cllr N Addy: river user; Cllr C Ambury: mooring holder, plot holder, member of Orford Sailing Club and river user; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme; Cllr S Moss: has a relative who lives in the Bakers Lane cottages; Cllr S Stoker: allotment holder; Cllr I Thornton: river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

4. Minutes of the 277th meeting held on 20 November 2024

These were agreed and signed as an accurate record.

5. Matters arising from the 277th meeting held on 20 November 2024

- The Clerk reported that she had looked into the possibility of having a publicly accessible webcam at Orford Quay. This would not be possible for two reasons. The existing CCTV system is a security system and as such only allows access to registered users who have the authority of NOTT to access it, and this is heavily restricted for data protection reasons. As such, it is not possible for members of the public to have access to any images from the existing cameras. Secondly, any cameras accessible to members of the public would need to be panoramic views where it is not possible to identify any individuals, as per data protection regulations.
- The Clerk reported that Mr Backhouse will begin work next week to rebuild the decking area outside Orford Primary School's teaching kitchen, as agreed by NOTT at its last meeting.

6. Treasurer's report

- Approval of Scrutton Bland Annual Report to 31 March 2024
This report is compiled by Scrutton Bland to enable NOTT to comply with Charity Commission obligations. After discussion Cllr A Macro proposed that these should be approved. This was seconded by Cllr S Stoker and agreed unanimously.
- Cheques and balances from 1 November to 31 December 2024
After discussion these were accepted and signed by the Trustee.

7. Committee reports

- No Estates/Highways meeting: although there had been no meeting the Clerk reported that one of the tenants from Bakers Lane had been to see her to discuss heating in the cottage. The current heaters are tricky to programme and the tenant would like two more straightforward electric heaters for the living room and bedroom. After discussion Cllr J Howard proposed that these should be purchased. This was seconded by Cllr N Addy and agreed unanimously.

At 6.52pm Cllr I Thornton arrived with apologies, and took over chairing the meeting.

- No Riverside meeting: the Clerk had spoken with the Harbour Master who felt that the Committee should look to resurface the area at the top of the slipway. It was agreed that the Clerk should obtain a quote to do this to help with budgeting.

At 7.03pm Cllr S Moss arrived with apologies.

8. General Trust business

- Update on electric charging points: the Clerk reported that she had received some more information about costings from Anglia Car Charging. UK Power Networks had got back with a price for them to carry out works to enable a connection to a cabinet which will lead to a dual charger. The cost of these works would be £4864 plus VAT (of which approx. 95% can be reclaimed). For the installation of a dual rapid charger by Anglia Car Charging the cost would be around £26K plus VAT, plus there would be ongoing annual charges of around £2K plus VAT. With this option NOTT would own the charging points outright. NOTT would set the charges for the charging points and make money back this way. To make back the initial outlay would take some years.

The Clerk is also still in touch with Plug In Suffolk about the possibility of them installing some charging points in the car park. Under this scheme NOTT would need to enter into a lease agreement. Cllr A Greenwell had previously looked through some of the legal paperwork and had some concerns about what NOTT would need to agree to, and there is potentially an issue with the length of any lease agreement. These chargers would be standard (slow) chargers.

The Trustee felt that there would be very little point in having any slow chargers installed as it would take cars too long to charge, and the chargers may well become obsolete sooner than faster chargers. Taking this into account the Trustee agreed that it would be better not to proceed with Plug In Suffolk.

The Trustee asked the Clerk to contact Anglia Car Charging and look into their lease option which it might consider.

9. Correspondence

- Email from Alde and Ore Association with river water quality testing results, and request for further funding towards future testing: the request for funding is for £300 per six-month period, for a total period of six years. The Trustee would like to know if funding has been received from Aldeburgh.
- Email from Riverside Tea Room asking for permission to change the existing wooden decking for plastic decking of a similar colour: the Trustee was happy to agree to this.

10. Items for next meeting: quarterly accounts to 31 December 2024, budgets, Village Fund applications

The meeting closed at 7.24pm

11. Date of next meeting: Wednesday 19 February 2025 at 6.30pm