

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 275th meeting held on
Wednesday 11 September 2024, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs M Iliff (Chairman), C Ambury, V Dunlop, M Green, J Howard and S Moss. Clerk in attendance.

The Chairman welcomed Cllr S Moss to his first NOTT meeting.

1. Apologies for absence

Apologies were received from Cllrs N Addy, A Macro, I Thornton and G Wingrove (all on holiday) and Cllr A Greenwell (work commitment).

2. Acceptance of Apologies

The above apologies were accepted by the Trustee.

3. Declarations of interest

Cllr C Ambury: mooring holder, plot holder, member of Orford Sailing Club and river user; Cllr M Green: allotment holder, supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; Cllr S Moss: has a relative who lives in the Bakers Lane cottages.

4. Minutes of the 274th meeting held on 17 July 2024

These were agreed and signed as an accurate record.

5. Matters arising from the 274th meeting held on 17 July 2024

- Re electric charging points in QSCP: the Clerk reported that Cllr A Greenwell had attended a Zoom meeting re Plug In Suffolk. In the meantime the Clerk had had an email from Andy Drinkell (Anglia Car Charging) who she had dealt with before regarding phase 1 of the Plug In Suffolk scheme. He is no longer involved with the scheme but had contacted the Clerk to see if NOTT might be interested in considering private installation of charging points. The Clerk had said that this would certainly be something that NOTT would consider. Mr Drinkell has met with UK Power Networks on site and has ascertained that the preferred location for the spaces is along the side of the car park which borders Quay Meadow, with an electrical connection being made to the substation there. In order for UK Power Networks to conduct a survey and confirm pricing a considerable amount of clearance work would need to be carried out. The Clerk has asked John Backhouse to quote for the work but has not yet heard back from him. Once the quote has been received the Clerk will forward the information. If NOTT went ahead with installing charging points itself then it would have more control over charges etc and would be able to keep all the profit. If anyone has any questions they can contact the Clerk or Cllr A Greenwell and the Clerk will keep people informed of progress.
- Re Town Hall windows/Bakers Lane cottages external decoration, the Clerk reported that the scaffolding would be erected at the Town Hall the following day, with work to begin on Monday 16 September.
- The Clerk reported that work on the CCTV system had been completed.
- The Clerk reported that the Bike Man had carried out three sessions at the Town Hall,

checking and making small repairs to bikes, and that these sessions had been very successful. He may do some more sessions at the Rec Hut.

- Cllr V Dunlop reported that she had spoken to the Clerk about the NOTT website and had some ideas of some links that might be added to that or the PC website.

6. Treasurer's report

Cheques and balances from 1 July-31 August 2024

Only the July cheques and balances were available. These were agreed and signed by the Trustee.

7. Committee reports

- Minutes of an Estates/Highways meeting held on 7 August 2024
 - The Clerk reported that she had asked East Suffolk Services to quote for work to cut back the beds and borders in the QSCP. She will chase up the quote and check that the hedge between Quay Meadow and Millennium Wood has been cut as previously agreed.
 - Cllr C Ambury reported that he had seen several motor home owners filling up with water from the tap on the outside of the QSCP toilets. The Clerk commented that the tap was useful as it meant that walkers could wash mud off their boots before using the toilets. It was agreed to keep the tap available.
- No Riverside meeting

8. General Trust business

Approval of Trustee's report for year ended 31 March 2024.

Cllr V Dunlop proposed that the report should be agreed. This was seconded by Cllr J Howard and agreed unanimously.

9. Correspondence

Letters of thanks for donations, received from: Suffolk Accident Rescue Service, Citizens Advice East Suffolk, East Anglian Air Ambulance, East Anglia Children's Hospice, RNLI and Orford Recreation Ground Management Committee: noted

10. Items for next meeting

Cheques and balances from 1 August to 30 September 2024, quarterly accounts to 30 September 2024, applications for grants from the Village Fund.

The meeting closed at 6.53pm.

11. Date of next meeting: Wednesday 16 October 2024 at 6.30pm.