

**NEW ORFORD TOWN TRUST  
REGISTERED CHARITY 1053729**

**The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ**

**Minutes of the 274th meeting held on  
Wednesday 17 July 2024, at 6.30pm, in the New Room of Orford Town Hall**

**MINUTES**

Present: Cllrs I Thornton (Chairman), V Dunlop, A Greenwell, J Howard, M Iliff and A Macro. Treasurer and Clerk in attendance, as well as one member of the public.

**1. Apologies for absence**

Apologies were received from Cllr N Addy (away), C Ambury (unwell), M Green (unwell), S Moss (work commitment) and G Wingrove (holiday).

**2. Acceptance of Apologies**

The above apologies were accepted by the Trustee.

**3. Declarations of interest**

Cllr A Greenwell: river user; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and in item 8, small donations; Cllr I Thornton: river user.

**4. Minutes of the 273rd meeting held on 19 June 2024**

These were agreed and signed as an accurate record.

**5. Matters arising from the 273rd meeting held on 19 June 2024**

- The Clerk reported that she had heard back from Plug In Suffolk re electric charging points at the Quay Street car park. A first draft of the lease had been sent through (though full terms were not included) and the general lease term that applicants are asked to sign up to us up to 16 years. The Clerk had replied to Plug In Suffolk that it would not be able to enter into such a long lease as this is classed by the Charity Commission as a disposal of land. NOTT offers leases of five years as standard, though a lease of up to seven years could be considered. Cllr A Greenwell has looked through the paperwork and is concerned about some of the points in the lease and in the cluster agreement with Suffolk County Council and he suggested that NOTT should get our solicitor to look through it (Plug In Suffolk will contribute £500 for this, but it was commented that this would not be enough). After discussion it was agreed that the Clerk should reply that NOTT would strongly consider a seven-year lease if the rest of the terms worked for us. Cllr A Greenwell agreed to look into other options for provision of charging points to see if there was a better way to make them work for NOTT.
- The Clerk reported that after the last meeting it had been agreed that Cllrs N Addy and J Howard should look in detail at the quotes received for external decoration of the Town Hall and Bakers Lane cottages. Having looked through them Cllr N Addy had proposed accepting the quote from IC King. This proposal had been emailed to all members of the Trustee and agreed unanimously via email. Cllr N Addy will now liaise with the contractor.

**6. Treasurer's report**

Cheques and balances from 1-30 June 2024  
These were accepted and signed.

## **7. Committee reports**

- No Estates/Highways meeting
- No Riverside meeting: the Clerk reported that the CCTV system had stopped working and that Sygma had confirmed that a new recorder would be needed. The Riverside Committee had agreed by email to proceed with this work, as well as the installation of a new camera on the rear of the toilet block to cover the entrance of the boatyard. The work should be carried out at the end of the month.

## **8. General Trust business**

- NOTT website: Cllr V Dunlop had commented that the NOTT website appeared to be dormant. The Clerk said that it was updated regularly with information, copies of agreed minutes and Village Voice, and will forward her links to the NOTT and Orford Quay websites.
- NOTT small donations: after discussion Cllr J Howard proposed the following donations. This was seconded by Cllr A Greenwell and agreed unanimously:

Orford Recreation Ground Management Committee	£250
Orford Methodist Church (Quay Service)	£75
Suffolk Accident Rescue Service	£75
East Anglian Air Ambulance	£250
The Fire Fighters Charity	£250
Leiston, Saxmundham and District Citizens' Advice Bureau	£125
League of Friends of Aldeburgh Hospital	£350
Fresh Start – new beginnings [now called Brave Futures]	£75
RNLI (specifically for Aldeburgh, if possible)	£125
East Anglian Children's Hospice	£250
St George's flag for church, agreed ongoing annual donation	

The Treasurer confirmed that, as previously agreed, NOTT pays for the Good Neighbour Scheme's phone line and has in the past given grants to the Scheme from the Village Fund.

## **9. Correspondence**

- The Clerk reported that she had spoken with Martin Smith who carries out free bicycle repairs funded by Cycling UK. He visits various villages and sets up for a session. He wondered if he might be able to use a space at the Town Hall, perhaps on a Saturday or Sunday morning. The trustee thought this would be a valuable service for Orford and was happy for him to use the New Room, ideally on a Saturday morning when the Country Market is on. After discussion Cllr A Greenwell proposed that he should be allowed to use the New Room, free of charge, for these sessions. This was seconded by Cllr J Howard and agreed with 5 votes for and one abstention.
- The Clerk reported that she had discussed with the Parish Clerk a request from an individual to have a memorial bench in Orford. The Parish Council has a Memorial Bench policy and the individual was happy to comply with this, including the fees for installation and maintenance. Cllr A Greenwell proposed that the Trustee should allow this bench to be put in the empty space opposite the Jolly Sailor, with the Parish Council taking responsibility for any maintenance. This was seconded by Cllr A Macro and agreed unanimously.

## **10. Items for next meeting: usual items.**

The meeting closed at 7.10pm.

## **11. Date of next meeting: Wednesday 11 September 2024 at 6.30pm.**