

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 273rd meeting (AGM) held on
Wednesday 19 June 2024, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), C Ambury, V Dunlop, M Green, A Greenwell, M Iliff, K King and A Macro. Treasurer and Clerk in attendance.

1. Election of Chairman for 2024-25

Cllr A Macro proposed Cllr I Thornton. This was seconded by Cllr K King and agreed unanimously.

Election of Vice Chairman for 2024-25

Cllr C Ambury proposed Cllr M Iliff. This was seconded by Cllr K King and agreed unanimously.

2. Apologies for absence

Apologies were received from Cllrs N Addy (holiday), J Howard (health reasons) and G Wingrove (work commitment).

3. Acceptance of Apologies

The above apologies were accepted by the Trustee.

4. Declarations of interest

Cllr C Ambury: mooring holder, plot holder, member of Orford Sailing Club and river user; Cllr M Green: allotment holder, supplier to Orford Country Market; Cllr M Iliff: member of Orford Sailing Club; Cllr K King: plot holder, dinghy licence holder and river user; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme; Cllr I Thornton: river user.

5. Minutes of the 272nd meeting held on 17 April 2024

These were agreed and signed as an accurate record.

Cllr M Green entered the meeting at 6.35pm with apologies for being late.

6. Matters arising from the 272nd meeting held on 17 April 2024

The Clerk reported that she was yet to hear back from Plug in Suffolk regarding funding for electric charging points at the Quay Street car park. The draft contract had mentioned a long lease (over 10 years), and the Clerk had already been in touch with Plug In Suffolk about the fact that the standard lease term given by NOTT is five years. She had had a response saying that this was not necessarily a problem, as there was a possibility that this could be taken into account when looking at individual site agreements.

7. Treasurer's report

Cheques and balances from 1 April-30 June 2024

These were accepted and signed by the Trustee. It was noted that after having up-to-date property valuations carried out NOTT had received a refund of around £700 on the year's insurance.

8. Committee reports

- No Estates/Highways meeting
Consideration of quotes to external decoration of Town Hall windows
Quotes had been received from IC King, Charles Clarke and Lloyds. The latter two had arrived that day so the Committee had been unable to read through them before the meeting. The Trustee agreed that Cllrs N Addy and J Howard should look through them before a decision was made. The Estates Committee is keen to get the work done this year, and the Trustee agreed that it would be happy to make a decision re contractor via email.
- No Riverside meeting

9. General Trust business

- Allocation of sub-committees: the Chairman suggested the following, which was agreed by the Trustee:

Riverside Committee

C Ambury

V Dunlop

A Macro

S Moss

I Thornton

Estates/Highways Committee

N Addy

M Green

A Greenwell

J Howard

M Iliff

G Wingrove

- Consideration of NOTT advisor for allotments: it was agreed that Ian Castle would continue in this role as he is still happy to do so. Cllr A Macro suggested that she might shadow him and the Clerk said that she would talk to Mr Castle when he returns from holiday.
- Approval of preferred contractors: these are businesses/individuals which the Trustee believes offer NOTT good service and value for money, and which the Trustee is happy for the Clerk to contact direct to undertake smaller jobs without going out to tender. The Trustee approved the following: Curles (for electrical work), Pat Magennis and Suffolk Plumbing and Heating (plumbing), Suffolk Coastal Norse (grounds maintenance), John Backhouse (repairs/handyman jobs, fencing), and Tim Will (tree work).

10. Correspondence: there was none.

11. Items for next meeting: NOTT small donations, NOTT website, quarterly accounts to 30 June 2024

The meeting ended at 6.52pm.

12. Date of next meeting: Wednesday 17 July at 6.30pm.