

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
**Tel: 01394 459172**  
**E-mail: [orfordtownhall@btconnect.com](mailto:orfordtownhall@btconnect.com)**  
**Minutes of the Annual General Meeting (259<sup>th</sup>) meeting of**  
**Orford & Gedgrave Parish Council**  
**held on Wednesday 11<sup>th</sup> May 2022 at 7.00pm in the New Room of the Town Hall.**

Present: Cllr Anne Macro  
Cllr Richard Mallett  
Cllr Ian Thornton  
Cllr Margaret Green  
Cllr Gary Wingrove  
Cllr Jonnie Howard  
Cllr Karen King  
Cllr Mary Iliff  
Cllr Craig Ambury

In Attendance, Marie Backhouse (Clerk) and 1 member of the public.

**Opening remarks**

**MINUTES**

**1. Election of Chairman for 2022/23 and Signing of Declaration of Acceptance of Office**

Cllr A Macro asked for nominations for Chairman. Cllr Howard proposed that Cllr A Macro remained as Chairman; this was seconded by Cllr Wingrove and agreed by all.

Cllr A Macro was duly **elected** as Chairman and the Declaration of Acceptance of Office was signed and witnessed by the Clerk.

**2. Election of Vice Chairman for 2022/23 and Signing of Declaration of Acceptance of Office**

Cllr A Macro asked for nominations for Vice-Chair.

Cllr Smith had sent an email stating that if he was nominated, he would be happy to stand as Vice-Chair.

Cllr Iliff proposed that Cllr P Smith be the Vice-Chairman, this was seconded by Cllr Ambury and agreed by all. Cllr P Smith was duly **elected** as Vice Chairman and the Declaration of Acceptance of Office would be signed and witnessed by the Clerk on his return to the next PC meeting.

**3. Reports from Representatives**

1. County Councillor Andrew Reid.  
Apologies sent
2. District Councillor Ray Herring  
Absent and no report received.

**4. Apologies for absence:**

Cllr Backhouse, Cllr Smith, Cllr Addy and Andrew Reid

**5. Acceptance of Apologies**

The Councillors all agreed to accept the apology.

**6. Declarations of interest:**

None

**7. Applications for dispensation:**

None

**8. It was agreed that the minutes of the 258<sup>th</sup> Parish Council (PC) meeting held on the 13<sup>th</sup> April 2022 be accepted as a true record of the meeting.**

**9. Matters arising from the 258<sup>th</sup> Parish Council meeting held on the 13<sup>th</sup> April 2022.**

9.1 Queens Platinum Jubilee – Cllr Macro confirmed that the commemorative mugs had been ordered and will be arriving by the end of May. The new metal pole for the beacon is being galvanised. The local Fireman will be removing the old beacon and erecting the new one in its place.

9.2 Ice Cream – Cllr Macro said that there has been no success in obtaining the outstanding money from the previous trader.

Action: Cllr Macro to contact the previous ice cream trader via an email

9.3 15 Ferry Road – Cllr Macro read out an email that had been received from Flagship, stating that they needed to know if the PC were in the position to purchase 15 Ferry Road, if not the house would be placed on the open market. It had been agreed to notify the PC of any further house sales that Flagship may decide to do in the village.

Cllr Iliff suggested that we ask Flagship if they would sell the house to a local family for £230,000.

Cllr Thornton said the PC could suggest a local family if there are some in the village.

Cllr Iliff said that a local town council are keen to meet with some representatives from the PC to discuss the similarities in the experiences with Flagship and ESC.

ACTION: Draft a response to Flagship requesting the consideration of local families.

9.4 Resident – Cllr Macro reported that the Clerk had notified the resident of the PC decision not to allow any changes to the village green in Broad Street.

9.5 Torch Bearer Relay – Cllr Macro said that two residents of the village had been approached and agree to ride in the rickshaw through the village. A suggestion has been made to the route, as this was to include a photo shoot at the castle, but at the moment the castle is undergoing restoration and is therefore covered in scaffolding.

9.6 Request for a memorial tree – The Clerk has notified the family stating that the positioning of a cherry tree outside the shop has been agreed. The family commented about the placement of a new cherry tree where one previously had stood which had a disease, having checked this with the ESC tree officer, this was thought not to be a problem. An alternative of a native Hawthorn could be considered.

The Clerk had mentioned the possibility of the family contributing to the maintenance of the tree.

ACTION: Awaiting a response from the family.

9.7 Resident re telephone box – Cllr Macro reported that a response had been sent to the resident stating that the telephone box is still in use, therefore a book exchange would not be a good idea.

**10. Contributions by members of the public.**

A member of the public asked about the progress of the Friends Garage Site.

Cllr Wingrove commented that there is progress although it is slow. The planning and the funding are proving to be a bit of a stumbling block.

The member of the public enquired about a public meeting in relation to the Garage Site.

Cllr Wingrove said that there will be an exhibition of the plans when it reaches that stage.

The member of the public asked about the possibility of the PC undertaking a Neighbourhood Plan.

Cllr Howard said that he and another Councillor had attended a meeting with a company that are able to complete a neighbourhood plan, this of course would cost a considerable amount of money.

The member of the public commented that the Neighbourhood Plan involves lots of work, there may be funding to assist with the cost. Other local parishes are keen to help. The neighbourhood plan could really help with planning issues in the future.

The member of the public stated that parking in Daphne Road is becoming an issue, there are cars parking on the village green, could there be two additional no parking signs placed along that area.

Cllr Howard said that he had liaised with residents of Daphne Road, who did not wish to have the signs placed on the village greens. There are two 'no parking' signs available.

The member of the public agreed to liaise with Cllr Howard and put the signs on the village green.

Member of the public left at 7.27pm.

## **11. Finance**

11.1 Authorisation for payment sheet – There are two payment to authorise J Golder (reimbursement for Jubilee mugs) - £427.38 and Mrs Abrey (street party entertainment) - £75.00 total £502.38. Also, the staff wages of £971.21.

The payments were agreed by all.

11.2 Insurance renewal – The Clerk reported that there was only one quote which was £714, last year this was £454. It was agreed by all to obtain another quote and to circulate the price to all the councillors for consideration and approval.

## **12. Planning**

### **DC/22/1597/FUL & 1598/LBC – 112 Church Street, Orford, IP12 2LL**

Single storey rear extension to form garden room/kitchen seating area. Detached studio/garden office.

The PC had no objection to this proposal.

ACTION: Clerk to notify ESC of Councils decision.

### **DC/22/1660/VOC – 87 Market Hill, Orford, IP12 2LH**

Variation of condition No.2 of DC/19/3802/FUL – Partially demolish later additions to rear od cottage, partially dismantle smokehouse (to floor level) and rebuild both as approved scheme in reclaimed materials, fit 7 no PV panels to roof valley, form two fenced areas to enclose bins and ASHP's (revised scheme to that previously withdrawn) – Alter the design of the rebuilt smokehouse to the footprint as approximately 1927. Omit ref to GA 12 replace with GA 18.

The PC had no objection to this proposal.

ACTION: Clerk to notify ESC of the Council's decision.

### **Other notifications:**

## **13. Parish Council Business: -**

### **(1) Friends Garage Update**

Cllr Wingrove reported that the re-development of the Friends Garage site is moving slowly. There is to be a meeting with the planners, and further meetings with the developer and owners. When there is a definite plan in place there will be a public meeting to show the residents of the village what is intended for the site.

Cllr Howard commented that the residents in Daphne Road are intending to hold a street party on the village green, to celebrate the Queen's Platinum Jubilee. This was agreed by all as a good idea.

### **(2) Village Feast**

The Clerk reported that she had sent an email to the outside bar company, they have not responded. The Clerk said that she would chase this.

Cllr Macro commented that The Suffolk Fried Chicken would be selling from a site beside the Castle on the track, they hoped to start trading on the 21<sup>st</sup> May.

**14. Correspondence**

**Visitor** – Cllr Macro read out an email from a visitor who commented that the area on the Market Hill should have trees, tables and chairs to make it more inviting.

It was agreed to respond to the visitor that the area would remain as it is, the PC does not own the area, and the parking is essential for the village.

**15. Items for next meeting:**

Village Feast

**16. Date of next meeting: 8<sup>th</sup> June 2022**

**Meeting closed at 8.01pm.**

**Signed** \_\_\_\_\_ **(Chairman)**      **Date** \_\_\_\_\_