

ORFORD & GEDGRAVE PARISH COUNCIL
The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ
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Minutes of the 257th meeting of Orford & Gedgrave Parish Council
held on Wednesday 16th March 2022 at 7.00pm in the New Room of the Town Hall.

Present: Cllr Anne Macro
Cllr Richard Mallett
Cllr Peter Smith
Cllr Margaret Green
Cllr Scott Backhouse
Cllr Gary Wingrove
Cllr Craig Ambury
Cllr Mary Iliff
Cllr Karen King
Cllr Jonnie Howard

In Attendance, Marie Backhouse (Clerk) and 0 members of the public.

Opening remarks

MINUTES

1. Reports from Representatives

1. County Councillor Andrew Reid.
Absent and written report submitted.
2. District Councillor Ray Herring
Absent and no report received.

2. Apologies for absence:

Cllr Addy, Cllr Thornton & County Councillor Andrew Reid.

3. Acceptance of Apologies

The Councillors all agreed to accept the apology.

4. Declarations of interest:

Cllr Backhouse – 9.3 Grass cutting quotes & Correspondence, marquee request.

5. Applications for dispensation:

None

6. It was agreed that the minutes of the 256th Parish Council (PC) meeting held on the 9th February 2022 be accepted as a true record of the meeting.

7. Matters arising from the 256th Parish Council meeting held on the 9th February 2022.

7.1 Internal Control Statement – Cllr Smith confirmed that a meeting had taken place with Clerk and the Treasurer and the internal control statement had been completed and signed.

7.2 Festival of Suffolk/Queens Platinum Jubilee – Cllr Macro reported that an art and craft lady had been found for a couple of hours in the afternoon to entertain the children at the street party. This had been funded by a resident of Gedgrave.

Cllr Backhouse asked if bunting would need to be placed around the village.

It was agreed that the bunting should go up on the 29th May ahead of the Torch Relay and celebrations.

ACTION: Cllr Backhouse to talk with the Fire Service group to ask for assistance with the erection of bunting, flags etc.

To place on future agendas.

7.3 Ice Cream – The Clerk confirmed that the ice cream tender had been advertised in the village voice, and contact had been made with some ice cream retailers. This will be discussed under item 9.2.

7.4 Queens Green Canopy – Cllr Macro reported that the commemorative oak tree and plaque had been collected.

ACTION: Cllr Mallett to plant the tree on the knoll on 19th March.

7.5 15 Ferry Road – The Clerk reported that she had spoken with the Clerk of Aldeburgh Town Council regarding a meeting they were having with Flagship representatives. Aldeburgh TC would be contacting the Clerk when they had further information.

Cllr Iliff commented that the meeting with Aldeburgh TC and Flagship had been postponed until April.

7.6 Grounds Maintenance - The Clerk contacted Norse and placed an advert in the Village Voice. This will be discussed under item 9.3.

7.7 Resident – Cllr Macro commented that this item regarding changes to the front of the Saltings in Broad Street was mentioned at the last meeting, but further information was requested. Cllr Addy and Cllr Macro visited the owners of the Saltings. It has been suggested that this item is split into three separate pieces.

Firstly, the raising of the footpath, as this has sunken about 6 inches. This would be like for like the slabs removed, soil placed in and the slabs returned.

A vote was taken – 6 agreed and 3 abstained.

Secondly, the planting of a small flowering tree out the front of the property. There was a tree there some time ago.

A vote was taken – 8 agreed and 1 abstained.

Thirdly, the changing of the driveway in front of the garage to a gravelled standing for 2 cars.

A vote was taken and all the Councillors voted against any change of the driveway.

ACTION: Clerk to notify the owners of the Councils decision.

7.8 Request – At the last meeting a ex-resident of the village asked if he may hold some music events on the recreation ground. More information was requested. The events will be held between April – Sept, it will be in the afternoon or evenings, he would organise notes to the residents of Mundays Lane to make them aware of the forthcoming music. There will be 150-200 attending, and parking would be on the recreation ground.

It was agreed by all to allow one music event to be held to see how it goes, prior to this a meeting would be held with the event organiser to talk through the parking etc.

ACTION: Clerk to notify the event organiser of the Councils decision and request a meeting on site.

8. Contributions by members of the public.

None

9. Finance

9.1 Authorisation for payment sheet – There are six payments to authorise – E Abrey (Deposit for craft making stand at Queens Platinum Jubilee event, reimbursed by a Gedgrave resident) - £75, Orford PCC (annual contribution) - £600, Eastern Play Services (Zipwire repair) - £450, J C Russell (service repair strimmer and mower) - £80, Orford Sports and rec Club (floodlight electricity) - £33.77, John Cheney (senior, holiday cover for bin emptying) - £21.15, total £1259.92. Also, the staff wages of £1134.12.

The payments were agreed by all.

9.2 Ice cream tenders – The Clerk reported that she had contacted 6 prospective ice cream retailers; two responded that Orford was too far to travel, one did not submit the tender paperwork, and three responded. The Clerk read out the offers and the Councillors were asked to vote for the one they thought was the better offer. Peter’s Ice Cream are to be offered the tender for three years.

ACTION: Clerk to contact Peters Ice Cream and offer them the contract.

Cllr Backhouse and the Clerk left the room.

9.3 Grass cutting quotes

Cllr Macro read out two quotes, one from Norse and one from Backhouse Maintenance. After a long discussion it was agreed to offer Backhouse Maintenance the list of work that was the Groundsman's responsibility, for example the area of the Children's play equipment, round the outdoor gym etc. Norse would be offered the main (football pitch area) section of the grass and the village greens etc.

ACTION: Cllr Macro to inform the Clerk of the decision taken by the Council and to ask that she passes on the information to Backhouse Maintenance.

Cllr Backhouse and the Clerk returned to the room.

9.4 Gift for groundsman – Cllr Macro asked the Councillors if they would like to give the Groundsman a gift as he is leaving his position with the Council. It was agreed for Cllr Ambury to purchase a gift and give the receipt to the Clerk.

9.5 Asset register – Cllr Macro asked if the Councillors could look at the asset register and check everything was in place.

Cllr Mallett said that the beacon was not on the list.

All agreed the asset register with the addition of the beacon.

ACTION: Clerk to notify the Treasurer of the missing item.

10. **Planning**

DC/22/0564/FUL – Quay Lodge, Quay Street, Orford, IP12 2NU

Enlarging first floor patio doors.

The Councillors had no objection to this proposal.

ACTION: Clerk to notify ESC of the PC's decision.

DC/22/0587/FUL & DC/22/0588/LBC – Bell House, Quay Street, Orford, IP12 2NU

Replacement of large single rooflight with two smaller rooflights, and replacement of modern external door.

The Councillors had no objection to this application.

DC/22/00972/TCA – 34 Daphne Road, Orford, IP12 2NH

T1 Cordyline trees – fell to create garden space.

T2 Fruit Trees – fell to create space for new shed.

T3 Cherry Tree – fell to create garden space.

The Council had no objection to this proposal.

ACTION: Clerk to notify ESC of the PC's decision.

DC/22/0963/TPO – Orchard Way, 10 Ferry Road, Orford, IP12 2NR

T1 Pine at NE end of row, leaning over Health Centre car park – fell on safety grounds.

The Councillors had no objection to this application.

ACTION: Clerk to notify ESC of the PC's decision on all the applications.

Other notifications:

11. **Parish Council Business: -**

(1) Friends Garage Update

Cllr Smith reported that it is hoped that the plans for the development will be submitted to ESC in May. A public meeting will need to be organised in April.

(2) Alde & Ore – Cllr Wingrove reported that the plan is slowly moving forward. The investigation concerning the clay at Iken, has caused a delay. Funding from the government is to be increased. It is hoped that the flood prevention work may start later in the year.

(3) Village Feast – The Clerk reported that the music provider has been booked, and the butcher has agreed to provide a hog roast. It is hoped to use the same bar provider.

12. Correspondence

Parent Teacher Association – Cllr Macro read out an email from the Parent Teacher Association (OSLOF) requesting the use of the recreation ground for an annual Easter Egg Hunt as the Castle Green is out of bounds this year.

It was agreed by all the councillors to allow this event on the recreation ground.

ACTION: Clerk to notify the PTA of the Councils decision.

Torch Bearer for the relay – Cllr Macro read out an email regarding the torch bearer for Orford. Some of the older residents in the village were mentioned, but it was agreed to ask for more information to find out where the Orford section went from and to, and what the transport would be.

ACTION: Clerk to request more information about the torch bearers role, circulate this to all the Councillors for suggestions of names who may be willing to undertake this on behalf of the village.

The Clerk and Cllr Backhouse left the room.

Resident – Cllr Macro read out an email from a resident requesting a change from using gazebos to a marquee for the purpose of a wedding in July 2022.

There were no objections from the Council to the request for change from a gazebo to the marquee, at a cost of 50p per metre square per day.

The Clerk and Cllr Backhouse returned to the room.

ACTION: Clerk to notify the resident of the Councils decision.

13. Items for next meeting:

Queens Platinum Jubilee, Village Feast

14. Date of next meeting: 13 April 2022 7pm.

Meeting closed at 8.17pm.

Signed _____(Chairman) Date _____