

ORFORD & GEDGRAVE PARISH COUNCIL
The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ
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Minutes of the 256th meeting of Orford & Gedgrave Parish Council
held on Wednesday 9th February 2022 at 7.00pm in the New Room of the Town Hall.

Present: Cllr Anne Macro
Cllr Richard Mallett
Cllr Peter Smith
Cllr Margaret Green
Cllr Nigel Addy

Cllr Ian Thornton
Cllr Craig Ambury
Cllr Mary Iliff
Cllr Karen King

In Attendance, Marie Backhouse (Clerk) and 0 members of the public.

Opening remarks

Cllr Macro welcomed the two new Councillors, Karen King and Nigel Addy, who duly signed the declaration of office form.

MINUTES

1. Reports from Representatives

1. County Councillor Andrew Reid.
Absent and no report received.
2. District Councillor Ray Herring
Absent and no report received.

2. Apologies for absence:

Cllr Howard, Cllr Wingrove and Cllr Backhouse.

3. Acceptance of Apologies

The Councillors all agreed to accept the apology.

4. Declarations of interest:

None

5. Applications for dispensation:

None

6. It was agreed that the minutes of the 255th Parish Council (PC) meeting held on the 12th January 2022 be accepted as a true record of the meeting.

7. Matters arising from the 255th Parish Council meeting held on the 12th January 2022.

7.1 Internal Control Statement – Cllr Smith said that this was not undertaken due to illness, but a date was set for the 18th February 2022 with the Clerk and the Treasurer.

7.2 Festival of Suffolk/Queens Platinum Jubilee – Cllr Macro reported that she had spoken with Mr Rumsey about the metal pole at the old garage site, he is to look at the pole to see if it is suitable to use, if it is not, he will quote for an alternative.

ACTION: to place on future agendas.

7.3 Hedges – Cllr Macro commented that she had spoken with the previous gardener of the house on Castle Lane/Pump Street, but he did not have any contact details.

Cllr Thornton commented that a neighbour to this property is looking into the clearing of this hedge and is in communication with the owner.

ACTION: Monitor the hedge at this property

Cllr Iliff arrived at 7.05pm.

7.4 Recreation Ground Zip Wire – The Clerk reported that go-ahead had been given for the work on the zip wire, but it had not taken place yet.

ACTION: Clerk to chase the progress of the work.

7.5 Ice cream – Cllr Macro had spoken to the ice cream provider from last year, and she is confident that she will be able to settle the outstanding amount shortly. As the tender for the ice cream last year was only for one year, it needs to be sent out again this year for the next three years. The Clerk has already obtained two names for possible tenders. It had been suggested that an advert be placed in the village voice to see if anyone local may be interested. It was agreed by all to progress with sending out the tender letters and to place an advert in the village voice.

ACTION: Clerk to send out the tenders and to place an advert in the Village Voice.

7.6 Queens Green Canopy – Cllr Macro reported that the commemorative oak tree for the knoll would be ready for collection 16/17 February from Norse, Ufford. The Clerk contacted the Tree Officer, and it has been agreed that the best place for the oak tree would be the knoll. It will require mulch and regular watering.

ACTION: Cllr Thornton may be able to collect the oak tree, and Cllr Mallett has agreed to plant the tree.

8. Contributions by members of the public.

None

9. Finance

9.1 Authorisation for payment sheet – There are two payments to authorise John Cheney (senior, holiday cover for bin emptying) - £32.90, Jon Cheney (bin bags) - £32.34, total £65.24. Also, the staff wages of £1134.12.

The payments were agreed by all.

10. Planning

DC/22/0064/TCA – 1 Brundish Lane, Orford, IP12 2QJ

T1 white poplar – remove, T2 Cordyline – remove, T3 Hazels Group – thin/reduce.

Cllr Mallett reported that he had been to look at the site and agreed with the tree work.

The Councillors had no objection to this proposal.

ACTION: Clerk to notify ESC of the PC's decision.

DC/21/5702/FUL – 3 Chapelfield, Orford, IP12 2HW

Single storey and part two storey extension and internal alteration to house and garage, including conversion of garage into habitable accommodation.

The Clerk reported that this application has been withdrawn.

DC/22/0214/FUL – 26 Munday's Lane, Orford, IP12 2LX

Conservatory to rear of property.

The Council had no objection to this proposal.

ACTION: Clerk to notify ESC of the PC's decision.

DC/22/0189/FUL – Town Farm House, Front Street, Orford, IP12 2LN

Single storey extension to main dwelling and use of existing outbuilding as annex.

Cllr Addy said that the planning application had been submitted before and been refused due to an issue with the highways.

After some discussion it was agreed that the application should be objected to as there is insufficient area for vehicles to turn around, therefore would need to reverse in or out of the property and this would cause an issue, as it is on a bend in the road.

ACTION: Clerk to notify ESC of the PC's decision.

DC/22/0230/FUL – 3 Quay Street, Orford, IP12 2NU

Single storey rear and side extensions and re-roofing.

The Council had no objection to this application.

ACTION: Clerk to notify ESC of the PC's decision.

DC/22/0335/TCA – The Homestead, Broad Street, Orford, IP12 2NQ

T1 Yew to rear of house – reduce to 2m. height/spread; tree has become too large for garden space.

Cllr Mallett said that he had spoken to the owner of the property and this work would be undertaken in the autumn. The tree is very large and takes the sunlight away from the house.

The Council agreed not to object to this application.

ACTION: Clerk to notify ESC of the PC's decision.

Other notifications:

11. Parish Council Business: -

(1) Friends Garage Update

Cllr Smith reported that an application has been made to ESC for the commuted sum, £375,000, from the development of land next to Mill Close. This would enable the purchase of the proposed affordable properties on the Friends Garage Site. District Cllr Ray Herring is in support of this. More information on this to follow. The site is progressing with regular meetings taking place. It is hoped that the planning application will be submitted in March. The current shop owner is looking at the plans for the commercial site.

(2) Queens Green Canopy/Jubilee Celebrations – Cllr Macro commented that an email had been received from a resident enquiring whether the village would be taking part in the celebration beacon lighting on the 2nd June. It was agreed that the village should light the beacon. It is hoped that the village will hold a street party on the 4th June in the Market Square, if anyone has any ideas about entertainment for the afternoon, please let the Chair or Clerk know.

A working party for the Celebration Street Party has three members so far, Cllr Macro, Cllr Mallett and Cllr Green.

(3) Re-adoption of policies – The Councillors agreed to re-adopt the Village Green Policy, Electronic Communication & Social Media Policy, Signs Policy and Gritting Policy.

(4) 15 Ferry Road/Flagship – Cllr Smith said that it appears that housing association policy is to sell this property and renew the stock with a new property elsewhere closer to centres of employment and in a cheaper area to live.

Cllr Iliff said that Aldeburgh are experiencing a similar issue, and had also highlighted this to the EADT.

The Clerk commented that she had forwarded the three letters (two sent to Flagship, and one received from Flagship) to the Clerk at Aldeburgh. She had also phoned and left her number, so that the Clerk could contact her, but nothing yet.

(5) Alde & Ore update – This item is to be carried over to the next meeting.

ACTION: To place on the agenda next month.

(6) Letter of resignation – Cllr Macro read out a letter of resignation from the Groundsman, who wishes to leave at the end of March. He has requested that the mower, strimmer etc is serviced.

It was agreed by all the Council that the equipment is serviced.

Cllr Macro suggested that the way forward would be to ask Norse to quote for completing all the work on the recreation ground.

Cllr Smith said this would save the Council some money, as it would not be responsible for purchasing and servicing equipment, work wear, petrol etc. This should be considered as it is public money, and we should be seen to spending it wisely and responsibly.

Cllr Thornton suggested that an advert be placed in the Village Voice to see if anyone local would be interested in undertaking the work.

It was agreed by all to have a quote from Norse and to place an advert in the Village Voice.

ACTION: Clerk to arrange a meeting with Norse and place an advert in the Village Voice.

12. Correspondence

Royal British Legion – Cllr Macro read out a letter regarding the donation for the poppy wreath laid by the PC on Remembrance Service.

It was agreed by all to give a donation of £75.

ACTION: Clerk to notify the Treasurer of the Councils decision.

Resident – Cllr Macro commented that an email had been received from a resident of Broad Street requesting permission for access to his garage to be gravelled. At the moment there are two rows of paving slabs, he would like to replace this with gravel, to enable two cars to be placed on there and not just one, leaving the other car parked on the road.

Cllr Thornton asked if gravel would be permitted.

Cllr Iliff said that the PC should be very careful in granting permission as this is an area of registered village green, and the PC had previously been involved over a dispute of access over a village green which had led to a court case.

Cllr Thornton said that we should obtain more information about boundaries and review this at the next PC meeting.

ACTION: To place this request on the agenda for the next PC meeting.

Request – Cllr Macro read out an email from someone requesting the use of the recreation ground to place a marquee for a music event.

Cllr Smith said that more information would be needed to understand exactly what the recreation ground would be used for, what type of music, what time, what time of year etc.

ACTION: Clerk to obtain further information and place this item on the agenda for the next PC meeting.

13. Items for next meeting:

Queens Platinum Jubilee, Village Feast

14. Date of next meeting: 16 March 2022 7pm.

Meeting closed at 7.46pm.

Signed _____ **(Chairman)** **Date** _____