

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
**Tel: 01394 459172**  
**E-mail: [orfordtownhall@btconnect.com](mailto:orfordtownhall@btconnect.com)**  
**Minutes of the 250<sup>th</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 9<sup>th</sup> June 2021 at 7.00pm in the Main Hall of the Town Hall.**

Present: Cllr Anne Macro  
Cllr Richard Mallett  
Cllr Peter Smith  
Cllr Margaret Green  
Cllr Scott Backhouse  
Cllr Jonnie Howard  
Cllr Gary Wingrove

In Attendance, Marie Backhouse (Clerk), and 0 members of the public.

**Opening remarks**

**MINUTES**

**1. Reports from Representatives**

1. County Councillor Andrew Reid.  
Absent and no report received.
2. District Councillor Ray Herring  
Absent and no report received.

**2. Apologies for absence:**

Cllr M Smy, Cllr M Iliff, Cllr I Thornton, Cllr C Ambury and Cllr F Barnwell

**3. Acceptance of Apologies**

The Councillors all agreed to accept the apology.

**4. Declarations of interest:**

All Councillors - planning application for the Town Hall, all Councillors are trustees of the NOTT.

**5. Applications for dispensation:**

None

**6. It was agreed that the minutes of the 249<sup>th</sup> Parish Council (PC) meeting held on the 19<sup>th</sup> May 2021 be accepted as a true record of the meeting.**

**7. Matters arising from the 249<sup>th</sup> Parish Council meeting held on the 19<sup>th</sup> May 2021.**

7.1 Village Green Parking – Cllr Macro reported that a quote had been received for the ‘no parking signs’ the cost of this is £65 for 6 signs.

It was agreed by all to accept the quote for the 6 signs.

**ACTION:** Clerk to accept quote for the signs.

Cllr Macro said it would be a good idea to concrete the posts in to prevent them from being taken.

It was agreed by all to use post crete, to hold the posts in the ground.

7.2 Traffic Management – Cllr Smith commented that he had a telephone conversation with Peter Sparrow, and it was agreed that if the items were split into priorities, then some of the line work proposed could be completed. This would be with a donation from County Councillor Andrew Reid and the Parish Council (PC). The changing of the times on the parking restrictions are the most expensive item to do, which at the moment, the PC are

unable to do. The PC needs to act quickly to ensure the funding from Andrew Reid is secured. The additional idea of waiting restrictions on the market hill can be a later project.

Cllr Howard added that the changing of the times on the parking restrictions is an extra £25,000. The plan suggested is making a start on assisting with the traffic management within the village.

Cllr Smith proposed that the PC starts the traffic management process and commits to the expenditure of £10,000, this was seconded by Cllr Howard and agreed by all.

Cllr Macro suggested that a poster stating short term parking only should be placed on the Market Hill.

Cllr Smith commented that the SCC Highways would approve of a poster stating short term parking only.

Cllr Macro suggested that a poster should go either end of the Market Hill.

Cllr Macro thanked John Backhouse for fixing the surgery signs around Rectory Road.

Cllr Smith said that the Clerk should write to Andrew Reid formally accepting the donation for the traffic management, this was agreed by all.

**ACTION:** Clerk to write a letter/email of thanks to John Backhouse.

Clerk to email Andrew Reid, thanking and accepting the offer of funding for the traffic management.

7.3 Skip on Village Green – Cllr Macro reported that this is ongoing, as she has not spoken with the owners of the property.

**ACTION:** Cllr Macro to speak with the owners of the property.

7.4 Quiet Lanes – The Clerk confirmed that the flyer about the Quiet Lanes had been included in the Village Voice, and currently there has been no response to this.

7.5 Land North of Mill Close – Cllr Smith commented that he had spoken with Rachel Smith from the ESC Planning Department, the change of the planning involves the drainage, footpaths and roadways. This is not a change of the number or size of the properties. Currently the ESC are looking carefully at the speeds of the traffic moving past the site, as it is anticipated that as many as 30 cars will be on the site when it is completed.

## **8. Contributions by members of the public.**

None

## **9. Finance**

9.1 The Council received, noted, and approved the authorisation for payment sheet. Expenditure as follows: A Golder -£13.80, Leiston Press - £81.60. Total £95.40. Also, the staff wages of £1134.12.

## **10. Planning**

DC/21/2486/LBC – Orford Town Hall, Market Hill, Orford, IP12 2NZ

Listed building consent requested for the installation of 2 x swift boxes on the side elevation.

It was agreed by all the Councillors that there was no objection to the application.

**ACTION:** The Clerk to submit a response to the ESC planning department.

DC/21/2641/FUL – Anders, High Street, Orford,

Permission requested for the construction of a two-bay cart lodge.

Cllr Wingrove said that this cart lodge was to be placed in the front of the property.

It was agreed by all for no objection to this proposal.

**ACTION:** The Clerk to submit a response to ESC planning department.

## **Other notifications:**

## **11. Parish Council Business: -**

### **(1) Renewal of preferred contractors.**

It was agreed by all to continue to use Mark Thacker as the preferred handyman and Elite Tree Services for any tree work/surveys.

**(2) Parish Council representatives on outside bodies and sub-committees.**

Planning Group – Cllrs Green, Wingrove, Mallett, Macro and Howard.

Bonfire/Fireworks Group – Cllrs Mallett and Smy.

Traffic Management Group – Cllr Backhouse, Smith and Howard.

Recreation Ground Committee – Cllrs Backhouse, Green and Macro

Community Speedwatch – Cllrs Backhouse, Macro and Wingrove

SALC – Cllr Wingrove

Police meetings – Cllr Macro

Community Partnership meetings – Cllr Macro

Tree advice – Cllr Mallett

**(3) Re-adoption of the Complaints Procedure, Privacy Statement, and the Data Retention Policy.**

It was agreed by all to re-adopt the policies as listed above.

**(4) Community Speedwatch**

Cllr Macro said that a group of 4 had been trained, and the process of training the other 5 volunteers was underway. The first session had taken place on Tuesday morning, for one hour and 17 speeders have been recorded. The highest speed was 48mph.

**(5) Funding for the Village Feast Band**

Cllr Macro reported that at the last village feast, the NOTT kindly funded the band for the evening.

Cllr Backhouse proposed that the NOTT should be asked if they would kindly fund the band for the village feast evening, this was seconded by Cllr Howard and agreed by all.

ACTION: Clerk to email NOTT Clerk re-funding of the band.

**(6) Paper Bins**

Cllr Macro reported that the paper bins had been removed from the car park. The company are no longer providing that service anymore as much of the waste is cardboard not paper.

It was agreed by all that the Clerk should contact Norse to see if this is a service that they offer.

ACTION: Clerk to contact Norse re paper bins.

**12. Correspondence**

**ESC – Telephone Box** – The Clerk reported that an email had been received regarding the telephone box in Quay Street, a reply had been sent stating that in November 2019 the PC agreed to keep the phone box.

**Resident – signs** – The clerk read out an email from a resident commenting that ‘watch out, traffic warden about’ signs should be placed around the village to deter some of the illegal parking.

It was agreed by all the Councillors that the PC is not allowed to just place random signs by the edge of the highways without permission from SCC.

Cllr Backhouse enquired about the grass cutting of certain areas of the village.

Cllr Macro reported that the PC had agreed to cut the village greens only, other areas of grass should be cut by ESC or SCC Highways.

It was agreed to advise the residents of Toller Close that they should explore the possibility of SCC Highways adopting the area of grass outside the Close.

**13. Items for next meeting:**

Paper banks, Traffic Management, Quiet Lanes, Village Feast, Hedges

**14. Date of next meeting: 14 July 2021 7pm.**

**Meeting closed at 7.50pm.**

Signed \_\_\_\_\_ (Chairman) Date \_\_\_\_\_