

ORFORD & GEDGRAVE PARISH COUNCIL
The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ
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Minutes of the Annual General Meeting (249th) of Orford & Gedgrave Parish Council
held on Wednesday 19th May 2021 at 6.00pm in the Main Hall, Town Hall, Orford.

Present: Cllr Anne Macro
Cllr Richard Mallett
Cllr Peter Smith
Cllr Margaret Green
Cllr Frances Barnwell
Cllr Mary Iliff
Cllr Gary Wingrove
Cllr Jonnie Howard

In Attendance, Marie Backhouse (Clerk), Judith Golder (Treasurer) and 0 members of the public.

Opening remarks

MINUTES

1. Election of Chairman for 2021/22 and Signing of Declaration of Acceptance of Office

Cllr A Macro asked for nominations for Chairman. Cllr P Smith proposed that Cllr A Macro remained as Chairman; this was seconded by Cllr F Barnwell and agreed by all.

Cllr A Macro was duly **elected** as Chairman and the Declaration of Acceptance of Office was signed and witnessed by the Clerk.

2. Election of Vice Chairman for 2021/22 and Signing of Declaration of Acceptance of Office

Cllr A Macro asked for nominations for Vice-Chair. Cllr A Macro proposed that Cllr P Smith be the Vice-Chairman, this was seconded by Cllr J Howard and agreed by all. Cllr P Smith was duly **elected** as Vice Chairman and the Declaration of Acceptance of Office was signed and witnessed by the Clerk.

3. Contributions by members of the public.

None

4. Reports from Representatives

1. County Councillor Andrew Reid.

Written report submitted (report may be viewed on the website under APM reports).
Andrew Reid summarised his report.

Cllr Iliff arrived 6.20pm.

2. District Councillor Ray Herring

Written report submitted (report may be viewed on the website under APM reports).

5. Apologies for absence:

Cllr I Thornton, Cllr M Smy, Cllr S Backhouse, and Cllr C Ambury.

6. Acceptance of Apologies

The Councillors all agreed to accept the apology.

7. **Declarations of interest:**
Cllr Macro – planning application neighbour
Cllr Howard – planning application neighbour
8. **Applications for dispensation:**
None
9. **It was agreed that the minutes of the 248th Parish Council (PC) meeting held on the 14th April 2021 be accepted as a true record of the meeting.**
10. **Matters arising from the 248th Parish Council meeting held on the 14th April 2021.**
10.1 Traffic management – Cllr Smith reported that he had spoken with District Councillor Ray Herring regarding the white lines on the Market Square, these are the responsibility of Highways department.
Andrew Reid commented that the white lines are included in the package that has been costed for the PC, to aid with the parking restrictions. There are many processes to go through hence the quote total of £37,000. To add waiting time restrictions to the Market Square costs several thousand. Maybe a phased project should be explored. Prioritise what should be done first.
Ray Herring commented that the cost to just repaint the white lines on the Market Square would be very inexpensive. Andrew Reid and Ray Herring agreed to look into repainting the white lines.
10.2 AOCIP – Cllr Barnwell reported that there was no update.
10.3 Village Feast – The Clerk said that the Road Closure paperwork had been completed and an acknowledgement of receipt had been received. The band, bar and BBQ has been booked.
10.4 APM – taking place after this meeting.
10.5 Village Green Parking – Cllr Smith commented that he had contacted the Enforcement Officer to ask for advice re parking on the village greens. It was advised that SALC should be contacted to establish the regulations for parking on Village Greens.
Cllr Howard suggested that the PC purchase 6 small ‘no parking’ signs to place on the village greens.
ACTION: Clerk to ask Leiston Press for a quote to produce 6 ‘no parking’ signs.
11. **Finance**
11.1 The Council received, noted, and approved the authorisation for payment sheet. Expenditure as follows: Lloyds Building - £3120.00, Doctors Drift Pest Control - £60.00, Doctors Drift Pest Control - £80.00, Caloo - £8340.00, M Backhouse £4.20, C Green - £25.00 and M Backhouse - £14.39. Total £11643.59. Also, the staff wages of £1134.12.
The Treasurer commented that the annual subscription for ICO had been received, which is £35.00.
11.2 Insurance Renewal – The Clerk reported that the insurance renewal had been received from Community Action Suffolk, the cost for the year is £436.96. This is a reduction of £86.64 on last years cost.
All the Councillors agreed to pay and renew the insurance cover from Community Action Suffolk.
12. **Planning**
DC/21/1933/FUL – 34 Daphne Road, Orford, IP12 2NH
Proposal to demolish an existing modern upvc conservatory and lean to porch and construct an extension with landscaping including an outdoor swimming pool, (follows withdrawal of DC/21/0483/FUL).
Cllr Wingrove commented that the PC should not object, because we had not objected the first time to the application that was withdrawn but resubmit the concerns of the Council as of the previous application.
The application was revisited as the first response to this application (DC/21/0483/FUL) was to object, therefore it was consequently agreed by all to object.

ACTION: Clerk to submit a response to the ESC.

DC/21/1710/VOC – Land North of Mill close, Orford, IP12 2FE.

Variation of condition 2 of the DC/19/2513/FUL – construction of 11 dwellings (resubmission following withdrawal of application DC/19/1280/FUL).

It was agreed that Cllr Smith should contact Rachel Smith to ask what the differences are with the planning application.

ACTION: Cllr Smith to contact the ESC planning department.

DC/21/2011/OUT – 4 Nightingale Piece, Orford, IP12 2NP

Outline application (all matters reserved) – new self-contained, 3 bed-room, two storey ECO house adjoining existing house.

Cllr Wingrove said that there are a few things to consider with this application, distance between properties, totally different to other properties, set a precedent....

It was agreed by all for Cllr Wingrove to draft a response and circulate to all for information ahead of submission to ESC.

ACTION: Cllr Wingrove to draft a response to circulate to all.

Other notifications:

13. Parish Council Business: -

(1) Sign for recreation ground gate

The Clerk commented that a quote had been sought from Leiston Press to place a large sign on the recreation ground gate stating ‘dogs to be kept on leads, no kite flying, no golf games. The cost for this is £68.

All Councillors agreed to this expenditure.

ACTION: Clerk to contact Leiston Press to organise the sign.

(2) Traffic Management

Cllr Smith said that most items had been covered in 10.1. A meeting will take place of the Traffic Management group to discuss the prioritising of the work to be completed in the village.

(3) Sizewell C

Cllr Smith commented that he and Cllr Barnwell had been asked to attend a meeting involving 7 local parishes with a view to responding to the Sizewell C project with a combined response. As the PC had no mandate to move forward with this joint response, it was decided not to proceed with this any further.

(4) Quiet Lanes

Cllr Barnwell commented that an example flyer had been circulated to all the Councillors for comments. There are 4 lanes that are to be considered in the village. The cost to the PC will be £150. A consultation process will take place with each household receiving a flyer, then a public meeting. The flyer will go onto the Village Voice, and the deadline should be the 2nd July.

(5) Village Feast

See 10.3

14. Correspondence

Resident – Permission for skip on village green in Quay Street. – The Clerk read out an email from a resident to place a skip on the village green in Quay Street whilst some building work is completed on their house.

It was agreed by all to obtain further information about this, how long are they proposing the skip is required for, why it cannot be placed behind the property.....

ACTION: Clerk to contact resident for further information.

Resident – Community litter campaign – The Clerk read out an email from a resident concerning the litter in the village, the dog waste bin on the Castle Green filled with take

away cups from the bakery, and the need for a community litter pick. The Clerk commented that she had sent a response stating that a litter controller is employed by the PC and the NOTT.

It was agreed by all that a community litter pick was not required.

15. Items for next meeting:

Traffic management, renewal of preferred contractors – Handyman and tree work, Parish Council representatives on outside bodies – Recreation Ground Management Cttee, SALC, AOC. Planning sub-committee.

14. Date of next meeting: 9 June 2021 7pm.

Meeting closed at 6.50pm.

Signed _____ (Chairman) Date _____