

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
**Tel: 01394 459172**  
**E-mail: [orfordtownhall@btconnect.com](mailto:orfordtownhall@btconnect.com)**  
**Minutes of the 246<sup>th</sup> virtual meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 10<sup>th</sup> February 2021 at 7.00pm.**

Present: Cllr Anne Macro  
Cllr Richard Mallett  
Cllr Peter Smith  
Cllr Craig Ambury  
Cllr Matthew Smy

Cllr Jonnie Howard  
Cllr Ian Thornton  
Cllr Frances Barnwell  
Cllr Gary Wingrove  
Cllr Mary Iliff

In Attendance, Marie Backhouse (Clerk) and 0 members of the public.

**Opening remarks**

**MINUTES**

**1. Reports from Representatives**

1. County Councillor Andrew Reid.

Written report submitted.

Andrew Reid summarised his report; the Covid pandemic is looking better now as the numbers of cases is declining; vaccinations are going well in the County; the local surgeries are seeking help to keep the roads clear; local farmers have been helping with the road clearance; the cold spell is making the roads difficult.

The consultation is ongoing for the post 16 travel policy.

Covid test centres for those without symptoms have been opened.

Waste food – the Council is looking at ways to save food waste, and advising households.

Community initiatives – accessibility of the countryside. Discovering Suffolk is a smart phone app designed to help walkers and cyclists. It is hoped to replace some of the footpath signage.

Electric vehicle charging points – the PC may bid to have one placed in the village, but this is on a first come first served basis.

Suffolk Fire & Rescue Service have been praised for their work during the pandemic.

Cllr Macro thanked Andrew Reid for attending.

Andrew Reid left the meeting at 7.10pm.

2. District Councillor Ray Herring

No report received.

**2. Apologies for absence:**

The Treasurer and Cllr S Backhouse

**3. Acceptance of Apologies**

The Councillors all agreed to accept the apologies.

**4. Declarations of interest:**

Cllr Barnwell – Vice-Chair of the AOCP.

**5. Applications for dispensation:**

Cllr Barnwell to allow discussion on AOCP.

6. **It was agreed that the minutes of the 245<sup>th</sup> Parish Council (PC) meeting held on the 20<sup>th</sup> January 2021 be accepted as a true record.**

7. **Matters arising from the 245<sup>th</sup> PC meeting on the 20<sup>th</sup> January 2021.**

7.1 Quiet Lanes – Cllr Barnwell commented that there was no update at the moment.

7.2 Climbing Dome – Cllr Macro reported that the funding had come to a standstill. Andrew Reid's donation will need to be spent by the end of March and we are unable to raise the rest of the money required, therefore it is proposed to return this money and not move forward with the climbing dome. The money from the Sports & Social Club can be refunded, but the flower Show and Adnams could be asked if they wished to transfer their donation to the Pump area.

All agreed to enquire whether the funding could be transferred or refunded.

ACTION: Clerk to contact the Flower Show Committee, Andrew Reid, Adnams and the Sports & Social Club.

7.3 Neighbourhood Plan – Cllr Smith reported that he has contacted Chris Bowden, who has agreed to give us a brief talk before the next meeting in March.

7.4 Pump Street – Cllr Macro reported that the Clerk and herself have tried to gain extra quotes for the work around the pump area. Two people have been asked, one has said that they are unable to quote at the moment and the other there has been no response from.

Cllr Thornton suggested another person in the village may be interested in quoting for this work. It was agreed to ask.

ACTION: Carry this item over to the next meeting.

7.5 Recreation Ground – The Clerk commented that the sleepers for replacing the dragon's teeth on the recreation ground have been delivered. It was agreed to try to complete this work on the 20/21 February.

7.6 Traffic Management – Cllr Smith reported that it is predicted that the village will have a large number of visitors in the Summer. Denise Mortimor has agreed that the enforcement will need to be in place, during the week and at the weekends. The VAS could be used to assist with the traffic survey. Andrew Reid and Peter Sparrow are very concerned about the traffic movement in the village. It was agreed by all that Cllr Smith should talk to the landowners, to the right and the left side of the road as you enter the village, on a tentative basis only, so the information would be available should the PC/NOTT wish to proceed further. A relief car park directly off the main road would be a solution, there could then be a walking route through the village.

Cllr Barnwell suggested that Highways are asked to assist, with a rough guide of the size of field, that would be required for a car park.

Cllr Smith said that there would need to be traffic flow in and out of the site. If the local landowners are approached it would give us an idea of the rental costs for the land.

Cllr Smy said that the relief car park would not be available this year as it would need to be levelled and sown with grass. This will take time to establish.

ACTION: Cllr Smith to speak with the local landowners.

7.7 Ice-cream and Fish & Chip Tenders – The Clerk reported that she has sent two tenders out for the ice cream sites, a further tender may be sent out in the next week or so. The Fish & Chip tenders have not been sent out yet, the current vendors have been asked for a contact address; two further emails have been sent out to enquire interest in tendering for the sites, but no response has been received.

ACTION: Clerk to continue with sending and receiving tenders.

8. **Contributions by members of the public.**

None

9. **Finance**

9.1 The Council received and approved the 'payments for approval'. The payments for approval are John Cheney Snr – £112.80, Sports & Social Club (electricity cost) – £23.06, Total £135.86.

The wages total for the month is £1134.12; also, the grass cutting from Norse is £203.94.

The payments were approved by all the Councillors.

9.2 Internal Auditor – it was agreed by all to continue to use SALC for the internal audit.

**10. Planning**

DC/21/0433/TCA – The Old Rectory, Rectory road, Orford IP12 2NN

T1 – Holm Oak – Reduce crown due to signs of rot at base of bough stem. Also reduce deep shade.

T2 – Beech – Fell due to honey fungus, angle of lean threat to wall and property across road.

T3 – Leylandii – Fell due to overgrowth over footpath and neighbouring property.

Cllr Mallett reported that he had been to look at the trees mentioned and he agrees with the work that needs completing.

The Councillors had no objection to this application.

**Other notifications:**

**Gazetteer Officer – naming of the development next to Mill Close.**

The Clerk reported that an email had been received from the Gazetteer regarding the name of the development next to Mill Close. The developer has suggested that the name is ‘Chantry Meadow’.

The Councillors had no objection to the development being called Chantry Meadow.

**11. Parish Council Business: -**

**(1) Re-adoption of the Village Green Policy, Electronic Communication & Social Media Policy, and Gritting Policy.**

It was agreed by all the Councillors to re-adopt the above policies.

**(2) AOC**

Cllr Barnwell reported that there had been an AOC meeting on the 28/01/21.

The Regional Flood and Coastal Committee have money in the budget for the project from 2021-27. The Environment Agency have signed off the technical scrutiny. There is to be an update on these items in March. The coastal paths – Andrew Reid is working with Annette Robinson from the Rights of Way Team to see what solution can be put in place to make the river walls safe to walk on. This may be a temporary fix at the moment, but the grass is not surviving due to the amount of footfall.

ACTION: Cllr Barnwell to update the Council at the next meeting.

**12. Correspondence**

Cllr Iliff asked if a response had been sent to a resident who was enquiring about the river walls, the car park and the residents parking.

Cllr Thornton said that this was to be discussed at the next NOTT meeting, and it was agreed that there would be two responses to the email. One from the NOTT relating to the river wall and the car park and the other from the PC relating to the residents parking.

It was agreed for Cllr Smith to send a response on behalf of the Traffic Management Group for the PC, relating to the residents parking.

ACTION: Clerk to forward the emails to Cllr Smith and to forward an agreed response to the resident.

**13. Items for next meeting:**

Quiet Lanes, AOC update, Pump Street, The garage site, Grass cutting, Neighbourhood Plan talk.

**14. Date of next meeting: 10 March 2021 7pm.**

**Meeting closed at 7.36pm.**

Signed \_\_\_\_\_ (Chairman)      Date \_\_\_\_\_