

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
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**Minutes of the 233<sup>rd</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 11<sup>th</sup> November 2019 at 7.00pm in the New Room of the Town Hall**

Present: Cllr Anne Macro  
          Cllr Richard Mallett  
          Cllr Peter Smith  
          Cllr Jonnie Howard

Cllr Ian Thornton  
Cllr Frances Barnwell  
Cllr Craig Ambury  
Cllr Scott Backhouse

In Attendance, Marie Backhouse (Clerk), and 0 members of the public.

**Opening remarks**

**MINUTES**

**1. Reports from Representatives**

1. County Councillor Andrew Reid.  
Absent and no written report received.
2. District Councillor Ray Herring  
Absent and no report received.

**2. Apologies for absence:**  
Cllr M Iliff & Cllr M Green

**3. Declarations of interest:**  
None

**4. Applications for dispensation:**  
None

**5. It was unanimously agreed that the minutes of the 232<sup>nd</sup> Parish Council meeting held on the 9<sup>th</sup> October and the F&GP meeting held on the 23<sup>rd</sup> October 2019 be accepted as a true record.**

**6. Matters arising from the 232<sup>nd</sup> Parish Council meeting held on the 9<sup>th</sup> October 2019 and the F&GP meeting held on the 23<sup>rd</sup> October 2019.**

At a meeting with the Highways department it was confirmed that a dropped kerb would need to be placed all around the area outside Bart's Hall, before any other work is undertaken. The expense for this would be sought from the Parish Council.

AOEP brief update will take place at the NOTT meeting next week.

Friends Garage update, the site has been inspected by R Smith and M Harvey re the safety of the site regarding the contamination etc. The site will deteriorate, therefore regular inspections will take place. The concern about vermin has been passed to the Environmental Health.

Cllr Backhouse arrived at 7.07pm

Cllr Macro said that there is a group of parishioners whom wish for some areas of grass to be left slightly longer for the wildlife on the village greens.

**Cllr Smith to contact Suffolk Wildlife Trust re grass wildlife areas**

**7. Contributions by members of the public.**

None

**8. Finance**

8.1 The Council received, noted and approved the cheques and balances from 1<sup>st</sup> October – 31<sup>st</sup> October 2019.

8.2 The Council received, noted and approved the budget for 2020/21 as recommended by the F&GP Committee. Cllr Thonton proposed the Budget for 2020/21 be accepted, this was seconded by Cllr Smith and agreed by all.

8.3 The Council received and noted the recommendation to keep the precept at the same amount the next financial year. Cllr Thornton proposed that we keep the precept at £28,000, this was seconded by Cllr Smith and agreed by all.

**9. Planning**

**DC/19/4106/FUL & 4107/LBC – 114 Church Street, Orford, IP12 2LL**

This was a request to demolish the garage and replace. Refurbishment of adjacent Summerhouse studio. Change of use of part of garage to ancillary accommodation. Cllr Howard commented that he had looked at the plans and the possibility is that they may combine the summerhouse to the garage to make one building.

The Parish Council are very concerned by the vehicle access and adequate parking, also the skips and the builder's vehicles.

**DC/19/4258/FUL – Pettistree, Castle Green, Orford, IP12 2NF**

This was a request for a proposed extension and extensive internal and external alterations to an existing dwelling.

Cllr Howard and Cllr Macro have visited the site and spoken to the owners.

Cllr Howard said that this is to become the full-time accommodation for the family.

The new property is to be mostly a single storey building with one area being a second floor for a view of the river. The owners have purchased a small piece of a neighbouring garden to use for builder's vans and materials. This means that they would ask for the use of the allotment track rather than taking vehicles across the Castle Green, Contact would need to be made with the NOTT to ask for permission, this would involve removing part of the hedge.

The Parish council had no objection to this application but would comment about the builder's vans and skips.

**DC/19/4103/LBC – 20 High Street, Orford, IP12 2NW**

This was a request for listed building consent for a rear extension.

Cllr Howard said that this is a thatched property, and they propose to have a single storey extension in the garden.

The Parish Council had no objection to this proposal but wished to comment about the skips and builder's vans.

**Other notifications:**

2 tree applications have been received, it was agreed by all the Councillors that Cllr Mallett should look at the trees and contact the Clerk with a response.

**10. Parish Council Business: -**

**(1) Adoption of Standing Orders**

All Councillors received an email with the Standing Orders on. They noted these and all agreed to adopt the Standing Orders.

## **(2) Co-option of a Councillor**

Cllr A Macro read out an application from a candidate wishing to join the Council. This application was fully considered by the Council; it was proposed that Gary Wingrove was appointed, and this was passed unanimously.

**Clerk to write to Gary Wingrove**

## **(3) Christmas Tree/Carol Service**

Cllr Macro said that she had received notification from Judith Golder concerning the cost of the Christmas Trees this year – the PC tree would be £83 + VAT, and the NOTT tree would be £65 + VAT. It was agreed by all to purchase both trees. It was also agreed to ask the shop owner if the PC tree lights could be plugged into her electricity.

The date of the Carol Service outside the shop is on the 22<sup>nd</sup> December at 6.30pm.

## **(4) Councillor Training**

Cllr Macro reported that we have contacted SALC who would be willing to undertake an evening Councillor training session. The Councillors need to suggest a date and reply to SALC. All agreed to ask for the 4<sup>th</sup> December 2019.

## **(5) Figg's Shelter**

Cllr Macro said that she had been to look at the shelter and it seems that it just requires a repaint. Cllr Thornton and Cllr Howard said that they both have some spare paint that could be used in the shelter. It was agreed to ask Mr Backhouse if he could paint the inside of the shelter using the spare paint.

## **(6) Meeting with Highways**

Cllr Macro said that they had met with a representative from the Highway's Department who confirmed that the new traffic regulations would not cost the PC any money. The white line at the end of the footpath in Ferry Road is to be funded by Andrew Reid. The area outside Bart's Hall will require dropped kerbs all the way round and then covering with a suitable material.

The Clerk commented that the traffic outside the school at 3pm was quite hectic. Cars parked in the bus stop, so the bus is unable to park in the correct place. Cars parked on the village green near the village sign etc. All Councillors agreed to contact the school to ask the parents to be considerate when parking.

## **(7) Friends Garage**

See matters arising.

## **(8) Sign near the shop**

Cllr Smith reported that he had spoken to the shop manager concerning an accident that took place between a member of the public and a delivery vehicle. The member of the public was unhurt, but it could have been a small child. They have asked if a sign may be placed on the village green to say no parking, deliveries only.

After some discussion it was agreed to replace a bollard at the road end of the hard standing. A key would be given to the shop so that they may raise and lower the bollard when needed, the spare keys would remain in the office. Cllr Macro agreed to talk to neighbour regarding this to ensure he would agree with this suggestion.

## **(9) Play area fence.**

Cllr Macro read out 4 quotes from various companies for replacing the fence around the play area with a metal fence. The cheapest quote was for £8,650 inc VAT. It was agreed by all that funding would need to be sourced for this.

Cllr Smith and Cllr Macro to locate suitable sources of funding.

## **(10) Pump Area**

Cllr Macro asked Cllr Mallett when he would be able to remove the gravel from around the village pump area, he replied that this will take place within the next 2 weeks. Cllr Backhouse offered to assist with this if needed.

Cllr Macro asked how the village bonfire went this year?

Cllr Mallett replied that there had been a rumour of a gas cylinder on the bonfire. This had meant the whole bonfire had to be taken apart and rebuilt. No gas cylinder was found.

The donations from the event were lower than last year.

#### **10. Correspondence**

- **Removal of BT payphone.**

Cllr Macro read out a letter regarding the removal of the BT payphone in Quay Street. The phone had only been used for 16 calls in the past year.

All Councillors agreed that we object to the removal of this payphone.

- **Concern re dogs.**

Cllr Macro reported that several members of the public had spoken to her about certain dogs in the village. These are very large dogs which have been breaking through the inadequate fence and coming after other dogs.

It was agreed by all that the Council should write to the tenants of the property.

Cllr Macro commented that a meeting is to be arranged with Flagship Housing Association re the allocation of houses, early next year.

#### **11. Items for next meeting:**

- **AOET**
- **Second defibrillator**
- **Hedgerows/Verges – longer for wildlife.**
- **Shop**
- **Skateboard ramp**

#### **12. Date of next meeting: 15/01/20**

**Meeting closed at 20.58.**

Signed \_\_\_\_\_ (Chairman)      Date \_\_\_\_\_