

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
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**Minutes of the 229<sup>th</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 12<sup>th</sup> June 2019 at 7.00pm in the New Room of the Town Hall**

Present: Cllr Michelle Golder  
Cllr Richard Mallett  
Cllr Matthew Smy  
Cllr Peter Smith  
Cllr Margaret Green

Cllr Anne Macro  
Cllr Mary Iliff  
Cllr Scott Backhouse  
Cllr Jonnie Howard

In Attendance, Marie Backhouse (Clerk)

**Opening remarks**

**Public Forum**

There were 0 members of the public.

**MINUTES**

**1. Reports from Representatives**

1. County Councillor Andrew Reid.  
Report and apologies sent.
2. District Councillor Ray Herring

**2. Apologies for absence:**

Cllr F Barnwell, Cllr I Thornton & Andrew Reid.

**3. Declarations of interest:**

None

**4. Applications for dispensation:**

None

**Cllr Smy arrived 7.06pm**

- 5. It was unanimously agreed that the minutes of the 227<sup>th</sup> Parish Council Meeting held on Wednesday 10<sup>th</sup> April 2019 and the 228<sup>th</sup> Parish Council Meeting held on the 15<sup>th</sup> May 2019 be accepted as a true record.**

**Cllr Iliff arrived 7.12pm**

Cllr Golder asked if all the Councillors had read the response from SALC concerning the minutes of the 10/04/19, which the Clerk had been requested to source after the last meeting. It was agreed that a Councillor should leave the room if they disclose an interest in an item on the agenda.

Cllr Smy said that we should consider the declaration of interests for all the meetings, this was agreed by all.

**6. Matters arising from the 227<sup>th</sup> Parish Council Meeting held on 10<sup>th</sup> April 2019 and the 228<sup>th</sup> Parish Council meeting held on the 15<sup>th</sup> May 2019.**

Cllr Golder reported that Sudbourne PC had placed the request re the sport space fund on the agenda for the next meeting.

**Ray Herring arrived 7.15pm**

Cllr Golder asked Ray Herring if he would like to report to the Council, he commented that he was at the meeting to listen to the update on Friends Garage, there was no report.

**7. Finance**

7.1 The Council received, noted and approved the cheques and balances from 1<sup>st</sup> May – 31<sup>st</sup> May 2019.

7.2 The Council decided not to continue with the Annual Subscription of LCPAS at a cost of £120. The Council agreed that we have a subscription to SALC, which we could use for advice, training etc.

**Clerk to contact LCPAS.**

Cllr Golder said that the Treasurer asked if it would be acceptable to return the deposit to the wedding party. The recreation ground was left in a very tidy state.

It was agreed by all to return the deposit.

**8. Planning**

**DC/19/1881/TCA – Orford Castle, Castle Green, Orford**

This is a request for the following tree works;

Aspen – crown clean by removal of deadwood and split hanging branches adjacent to footpath.

Fruit tree – reduce section of crown which overhangs adjacent footpath by up to 3m and sever/remove ivy up to 1m stem height.

Holm Oak – crown reduce by 1 – 1.5m to reduce loading on defective union.

Cllr Mallett reported that this was routine maintenance for the trees, which need to be completed for health and safety reasons.

The PC had no objection to this proposal.

**Other notifications:**

**9. Parish Council Business: -**

**(1) Adoption of Complaints Policy**

Cllr Golder said that there were no changes to the Complaints Policy.

It was proposed by Cllr Mallett to adopt the Complaints Policy, this was seconded by Cllr Backhouse and agreed by all.

**(2) Friends Garage update**

Cllr Smith reported that he attended a meeting at East Suffolk House concerning the registering of the garage as a community asset. Cllr Smith attended with Mr Gold.

Cllr Golder wished to thank Cllr Smith and Mr Gold for attending the meeting.

Cllr Smith said that the meeting was well attended, and it was quite intense with it lasting 3 hours, there was a need to prove that it was for the well being of the community; the result is expected within a week.

Ray Herring said that the meeting was beneficial, and there was a need to prove that there has been community use of the site. The planning officer wanted to clarify that the community requires this asset. There are a group of 4 people who are wanting to rebuild the garage but does this represent the village as a whole. There should be a steering group which needs to have at least 2 representatives of the village.

Cllr Smith commented that himself and Cllr Howard, occasionally, attend the meetings. They do not have the expertise as the group of 4 hold. Cllr Smith & Cllr Howard will be involved with the planning of the garage site, which maybe 1 or 2 planning applications. There is, of course, no guarantee at the moment, of success with any of this.

Ray Herring said that it is unlikely to be 2 applications, housing is the main point. The Council need to make sure that the s.106 agreements are clear. Vigilance is needed to ensure that this development works for the developers and the village.

Cllr Golder asked if the developer wishes for the site not to be on the Community Asset Register (CAR), so that it may be sold on.

Cllr Smith said that the developer may not wish for the site to be on the CAR.

### **(3) Village Feast**

Cllr Golder said that the music for the evening will start at 7pm, and last for 3 hours.

The Butcher has kindly offered to do a BBQ, Clerk to ask him if he may be ready at 6.30pm and to use his own discretion when he packs up and tidies away.

The Sports & Social Club do not have the staff or the time to hold an outside bar. Cllr Golder to ask the Kings Head if they wish to have an outside bar.

Cllr Golder said that volunteers would be needed to set up and tidy away. Cllr Smy and Cllr Backhouse said that they would be willing to help tidy away after the event.

Cllr Golder said she would be able to assist with the setting up.

### **(4) Recreation ground**

Cllr Golder reported that cars have been driving up the Castle track and parking in between the trees at the back of the recreation ground. Mr Cordle, the farmer that owns the land at the top of the track, had commented that someone had been driving over the field at the top of the track.

Cllr Howard asked if we could place some logs between the trees at the top.

Cllr Smy suggested that we place a single concrete post with a padlock in the centre of the track, give one key to Mr Cordle and we keep the other.

It was agreed by all for Cllr Golder to talk to Mr Cordle re the Castle track.

Cllr Golder reported that there had been no damage to the recreation ground during the wedding event.

Cllr Mallett suggested that manning the marquee overnight should be across the board; it was requested of the wedding party therefore it should be requested of the Flower Show.

Cllr Golder said it was suggested by the Council for the wedding marquee as they had hired in a lot of tables etc.

Cllr Smy said that there was no parking on the recreation ground for the wedding party, it was all on the Quay Street car park.

Cllr Mallett said that we should not allow the parking on the recreation ground for the Flower Show.

Cllr Golder suggested that there should be no parking of the Flower Show vehicles if the weather was wet.

Cllr Howard said that cars on the wet grass would certainly make a mess.

Cllr Golder reported that when the painting was completed on the swings etc, Mark spotted that the fence was in a bad state and could really do with replacing. One suggestion was to replace it with metal fencing; one approximate quote, so far, had been sourced and this would be in the region of £7,500. It was agreed by all to gain some more quotes for metal fencing around the play area.

## **10. Correspondence**

- **Kings Head** – an email had been received from the Kings Head regarding the signs on the Village Green for the Suffolk Day. It was agreed by all to allow the signs to be placed on the green outside the shop a week in advance and taken down on the day or the next day later.
- **Crown Lane** – the Clerk had been to look at the village green at the end of Crown Lane. There were still severely items on the green including a new skip. There is also evidence of an oil leak on the side of the road near the skip.

**Clerk to email LTC and ask for removal dates of the equipment on Broad Street.**

- **Residents of Pump Street** – the Clerk had received a visit from a couple of residents in Pump Street. They wish to tidy the pump area, as it is deteriorating, cars are parking on it etc. Some of the residents would like to look after that area, remove the stones and put geraniums in the planters in the summer and pansies in the planters in the winter.

Cllr Howard said that residents should be encouraged to help keep the village tidy.

Cllr Macro asked if artificial grass could be used.

It was agreed by all for the Clerk to contact the residents and ask them for a proposal for the pump area.

Cllr Howard said that the Corner House in Quay Street, would like to have an area of village green reinstated as it is currently tarmac. Would it be possible for them to look at the village green map to see the exact area of grass? Cllr Howard to assist with this.

Cllr Smith reported that he had attended a planning forum at East Suffolk House. It looked at housing growth, projects and procedures. The Council should have a planning sub-committee, and no planning application should be discussed via emails. The Clerk has circulated the power point presentation via email.

Cllr Golder commented that there are new plans for the Land North of Mill Close, which will be received by East Suffolk Council shortly.

**11. Items for next meeting:**

**12. Date of next meeting: 10/07/2019**

**Meeting closed at 20.20.**

**Signed** \_\_\_\_\_ **(Chairman)**      **Date** \_\_\_\_\_