

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
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**Minutes of the 224<sup>th</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 9<sup>th</sup> January 2019 at 7.00pm in the New Room of the Town Hall**

Present: Cllr Derick Brenchley (Vice-Chair)      Cllr Anne Macro  
          Cllr Richard Mallett                            Cllr Terence Loveridge  
          Cllr Matthew Smy                             Cllr James Robinson  
          Cllr Peter Smith                              Cllr Margaret Green  
          Cllr Mary Iliff                                Cllr Ian Thornton

In Attendance, Marie Backhouse (Clerk)

### **Opening remarks**

#### **Public Forum**

There were 3 members of the public.

A member of the public noted that on the planning application for Friends Garage, Front Street, a holding objection had been placed from SCC regarding the drainage. He wanted to know if this would mean that the planning application deadline for comments would be later than was first thought.

Cllr Smith commented that there seemed to be 2 issues, the first was the sewage and drainage and the second was the exit/entrance proposed on Ferry Road. Highways are becoming involved with the concerns about Ferry Road. Cllr Smith agreed to contact the planning officer Rachel Smith regarding the deadline date for responses to the application. Currently the Parish Council are progressing with registering the Garage as a Community Asset; we expect to have a reply by the end of the month. There are a group of about 4 people whom are in communication with the owner and developer. These are not PC or NOTT members. This would be a Community Group that would hope to purchase the commercial site; this would be run by an existing member of staff. The commercial site would have a retail unit open at normal hours and an automated 24-hour fuel facility.

Cllr Smith agreed to write a brief note to be placed in the village Voice to inform the parishioners of what is happening regarding the Front Street site.

Cllr Thornton suggested that we should object to the exit/entrance on Ferry Road.

Cllr Smith said that the plans that have been submitted may have already been amended.

A member of the public asked about the small area of green land that is on the corner of Ferry Road and Front Street. Would it be possible for this to be used as parking for the commercial area? There has always been an entrance/exit to Seaforth House on the corner across this piece of green.

Cllr Loveridge said that he thought this land would be owned by SCC. The SCC are responsible for maintaining the footpath and the road therefore he may be there land.

Cllr Smith agreed to contact SCC Highways records to see if this area was owned by SCC.

### **MINUTES**

#### **1. Reports from Representatives**

1. County Councillor Andrew Reid.  
Absent and no report received.
2. District Councillor Ray Herring  
Absent and no report received.

2. **Apologies for absence:**  
Cllr M Golder & Cllr J Howard
3. **Declarations of interest:**  
None
4. **Applications for dispensation:**  
None
5. **It was unanimously agreed that the minutes of the 223<sup>rd</sup> Parish Council Meeting held on Wednesday 14th November 2018 and the Planning Sub-Committee meeting held on the 11<sup>th</sup> December 2018 be accepted as a true record.**
6. **Matters arising from the 223<sup>rd</sup> Parish Council Meeting held on 14<sup>th</sup> November 2018 and the Planning Sub-Committee meeting held on the 11<sup>th</sup> December 2018.**  
Cllr Macro asked if there was any progress with the work to take place on Figg's Shelter. The Clerk commented that a quote was expected from a company, but it has not appeared. Cllr Thornton and Cllr Mallett agreed to go and look at Figg's shelter to assess how much work needed to be done.  
Cllr Iliff reported that we had received an email from SCDC regarding the referral of the planning application for the Great House, to the planning committee. At the planning sub-committee meeting it was agreed to object to this application as it was in a conservation zone where building was restricted. A copy of a proposed response to the referral was passed around for Councillors to read. It was agreed by all to submit this response to the planning committee.
7. **Finance**  
7.1 The Council received, noted and approved the cheques and balances from 1<sup>st</sup> November – 31<sup>st</sup> December 2018.  
Cllr Brenchley read out a quote from Bayfields regarding the replacement light unit on the recreation ground. The cost was £411.25 + VAT. It was agreed by all to approve the quote. Clerk to contact Bayfields to give them the go ahead.
8. **Planning**  
**DC/18/5030/FUL – Corinthians, Ferry Road, Orford**  
This was a request for alteration works to existing dwelling including altered garage, part demolition and erection of a two-storey extension, new front porch and bathroom above, new window openings, front pedestrian gate and gates to existing driveway.  
Cllr Smy commented about the mess on the highway outside this property when the previous resident moved out.  
The Councillors had no objection to this proposal, it was agreed to write to the new owners and request that skips etc be kept on their driveway, to ensure the disruption to the highway is kept to a minimum.  
**DC/18/5246/FUL – Friends Garage, Front Street, Orford, IP12 2LP**  
This is a request for redevelopment of garage site and Seaforth House comprising of demolition of all existing buildings and their replacement with 9 dwellings (but net 8) and a commercial unit for occupation by one of the following uses; Sui Generis (Automotive engineers), Class A1 (Retail), A3 (Food & Drink), B1 (Offices) and installation of an automated fuel filling service.  
Cllr Iliff asked why we should be asking for the green area for parking, should this come from the other development area. Do we think that 8 dwellings should be built, why not 6?  
Cllr Smith suggested we should have the owner on our side with other options for the site, we need to ensure there is a garage.  
Cllr Thornton asked if the developer is required to provide a commercial site as he is demolishing a commercial unit? Should we be objecting to the site on Ferry Road for the commercial unit and recommending that it remains on Front Street.  
Cllr Robinson said that priority should be to save a garage.

Cllr Smith suggested that we should have a strategy of what we want most of all. Pick about 4 priority items that we wish to object to; garage on Front Street, asset to the village, dangers of access on Ferry Road, drainage and sewage adequately addressed etc.  
Councillors agreed to list their concerns and send to the Clerk to collate before the deadline date of the 21/01/19.

**Other notifications:**

None

**9. Parish Council Business: -**

**(1) Policies – Financial Regulations, Grants Policy, Publication Scheme, Financial Risk Assessment**

Cllr Brenchley reported that there were no alterations to these documents.

Cllr Macro proposed that we adopt these policies, this was seconded by Cllr Robinson and agreed by all.

**(2) Dates of the year's meetings.**

Cllr Brenchley said that a copy of the dates was in the packs. These were agreed by all.

**(3) Front Street Development.**

Cllr Brenchley said that Cllr Smith would be the representative for the steering group. This was agreed by all.

**10. Correspondence**

• **Royal British Legion**

Cllr Brenchley read out a letter from the RBL regarding a donation for the poppy wreath. It was agreed by all to donate £75. The letter also mentioned the lighting of the beacon and wondered if this could be an annual event. It was agreed by all to respond stating that the beacon would need to be inspected as the pole was slightly wobbly and we need to consider the Health & Safety of it.

• **Parking**

Cllr Thornton read out a letter from a concerned member of the village regarding the proposed parking restrictions in the village. It was agreed by all to respond to the letter stating that there are no definite plans for the restriction yet, we are in talks with SCC.

• **Rubbish**

Cllr Brenchley read out a letter from a concerned member of the public regarding the footpath by the side of Mill Close. There is a lot of rubbish and dogs mess left along this path. Would it be possible to place something in the Village Voice? It was agreed by all to put up a sign stating the need to tidy up and take your rubbish home or deposit it correctly in the bin. It was also agreed to mention this in the Village Voice.

Cllr Thornton commented about the state of the Village Green outside the shop, where the trollies have been pulled across the grass. It was agreed by all that the Clerk should write to the shop expressing our concerns at the state of the village green.

**11. Items for next meeting:**

None

**12. Date of next meeting: 13/02/19 at 7.00pm**

**Meeting closed at 20.09.**

**Signed** \_\_\_\_\_ **(Chairman)**      **Date** \_\_\_\_\_