

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
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**Minutes of the 216<sup>th</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 14<sup>th</sup> March 2018 at 7.00pm in the New Room of the Town Hall**

Present: Cllr Michelle Golder  
Cllr Richard Mallett  
Cllr James Robinson  
Cllr Mary Iliff  
Cllr Anne Macro

Cllr Derick Brenchley  
Cllr Ian Thornton  
Cllr Margaret Green  
Cllr Peter Smith  
Cllr Matthew Smy

In Attendance, Marie Backhouse (Clerk).

### **Opening remarks**

#### **Public Forum**

There were 4 members of the public.

Susie Bridges commented that back in December there was a leaflet produced regarding Enabling Development called 'misunderstanding', this was written by the supporters of the plan. The group of supporters are looking to have a public acknowledgement of this leaflet and are pursuing a public response. The debate seems to have stopped.

Cllr P Smith reported that the representative to the AOEP from the Parish Council has now resigned and the council is looking to re-appoint another. The council is aware that there may have been some conflicts of interest.

Cllr M Golder replied that the Parish Council is hoping to organise a village meeting with the AOEP so that everyone may share their views and concerns, and hopefully receive some answers to queries. This however will not be until September or October.

Mr Cole commented about the planning application for 87 Market Hill. The traffic access for 4 dwellings is of a great concern; this is an accident waiting to happen with all the pedestrians that use the Lane. While it is important that the buildings are restored and used, the extra building needs some consideration. It is an over development of the site.

Mr Cole asked the council three questions:

- 1) Has a representative been from the Highways Department?
- 2) Has the Parish Council objected to this planning application?
- 3) What is the Parish Council's opinion, should this go to Planning Committee?

Clerk to confirm the ownership of Baker's Lane also notification of when the planning will go to planning committee.

Cllr I Thornton commented that although we can sympathise with your comments about the overlooking etc, the Parish Council cannot object to these.

Mr Edward Platt commented that the increase of traffic down Bakers Lane is a great cause for concern. This will be 7 cars using a small lane frequently, where there are a considerable amount of pedestrians. This is a Conservation Area as shown in the village plan, all the spare spaces will be filled in with new properties. Lots of plots of land will disappear over time. The Conservation Area should be preserved.

Cllr M Golder thanked everyone for attending and reported that the Clerk would be in contact when she had the relevant information.

### **MINUTES**

#### **1. Reports from Representatives**

1. County Councillor Andrew Reid.  
Apologies sent.

2. District Councillor Ray Herring  
Absent and no report sent.

**2. Apologies for absence:**

Cllr J Howard

The resignation of Cllr M Finney has been received.

**3. Declarations of interest:**

Cllr I Thornton, Cllr M Smy and Cllr R Mallett – members of the Sports & Social Club

**4. Applications for dispensation:**

None

**5. It was unanimously agreed that the minutes of the 215<sup>th</sup> Parish Council Meeting held on Wednesday 14<sup>th</sup> February 2018 be accepted as a true record.**

Cllr I Thornton asked if an amendment could be made to paragraph 5. Could it state that 'any representative of the Parish Council should make it clear that the PC is undecided.

Cllr M Iliff asked if it could be added to Mrs Tristem's comment about dog fouling, the quantity of plastic bags containing dog fouling that are left around the village.

**6. Matters arising from the 215<sup>th</sup> Parish Council Meeting held on 14<sup>th</sup> February 2018.**

None

**7. Finance**

7.1 The Council received, noted and approved the cheques and balances from 1<sup>st</sup> February – 28<sup>th</sup> February 2018.

**8. Planning**

**DC/18/0623/FUL – Sparepenny Cottage, Front Street, Orford**

This was a request for rebuilding and altering the rear extension, new cladding to the porch and replacement windows.

The Parish Council had no objection to this proposal.

**DC/18/0633/FUL – Quay View & Quay House, Quay Street, Orford**

This was a request for the removal of a flat roof over the garage and replace with a lean to roof, removal of existing metal flue and reinstate original brick chimney together with insertion of new window and door to the south east elevation.

The Parish council had no objection to this proposal.

**DC/18/0705/FUL – 2 Castle Terrace, Orford**

This was a request for internal and external alterations to Number 2 Castle Terrace and construction of new detached annexe and associated external works and removal of shed to garden.

Cllr M Smy reported that there is a right of way going along the back of the houses, would this remain open to the other residents?

The Parish Council had no objection to this proposal although they wish to have it noted that the rights of access maintained for other properties.

**DC/18/1016/ROC – Town Farm Cottage, Front Street, Orford**

This was a request for the removal of planning restriction for annexe and main house to be one unit for planning purposes.

The Councillors requested an extension and that this is placed on the agenda for the next meeting.

**9. Parish Council Business:-**

**(1) Data Protection**

Cllr M Golder said that the PC needed to decide whether they chose LCPAS or SALC to be our advisors for the Data Protection. The cost of the LCPAS would be £300 and SALC would be £600. The Clerk reported that we had received some conflicting information, from both advisors but would suggest that SALC seemed to be the most organised.

Cllr P Smith proposed that we employ SALC to assist with the Data Protection; this was seconded by Cllr I Thornton and agreed by all.

**Clerk to contact SALC.**

## **(2) Statements of Truth**

Cllr M Golder commented that both Richard Roberts and Michael Pearce had been to see the Clerk and explained that they were unable to complete the forms.

Cllr P Smith requested that the forms were re-sent to him and he would ask a legal friend to look at them.

**Clerk to re-send form to Cllr P Smith.**

## **(3) Surgery**

Cllr M Golder reported that there was a meeting of the Surgery Trust tomorrow evening. There is a rumour circulating the village that suggests the Doctors surgery is going to shut. A representative from the Parish council should attend this.

It was agreed by all that Cllr M Golder should attend the Surgery meeting.

## **(4) Village Meeting re Estuary Plan**

Cllr M Golder reported that she had spoken to a representative of the Estuary Partnership. They have employed someone to look at the plans etc; given this they would not wish to hold a public meeting until September or October. The Enabling Development is on hold for a year. We would need to have a representative at that meeting.

Cllr P Smith commented that the representative of the Parish Council on the Estuary Partnership should represent the views of the entire community. There was a feeling in the community that money raised in Orford for flood defences should be used specifically for Orford as early in the work schedule as possible. It is essential that after Partnership meetings our Parish Council Representative report back to the Parish Council as a whole at the next Parish meeting.

Partnership meetings are usually in normal working hours, which can make attendance difficult for working people. Our Representative needs to be seen to be doing what is best for the people of Orford as a whole not having their own agenda, friendships or views clouding their representation

It was agreed by all the Cllr P Smith is the Representative for the PC and Cllr I Thornton would support when he could.

Cllr M Iliff suggested that those anti to the Enabling Development have not had their questions addressed from the AOEP.

Cllr P Smith asked who was the Responsible Financial Officer on the Partnership for the monies raised for flood defences and who will be legally accountable for the prudent use of these monies for the benefit of the community.

## **(5) Resignation of a Councillor**

Cllr M Golder reported that Cllr M Finney has given his resignation.

Cllr I Thornton suggested that a letter of thanks should be sent to M Finney.

**Clerk to write a letter.**

## **(6) Quotes for the recreation ground**

Cllr M Golder reported that we had received a couple of quotes for the work on the recreation ground. This included repainting the swings and roundabout, replacing the noticeboard, repairing the fence etc. The two quotes that had been received were very different in cost.

It was agreed by all that the PC should continue to seek more quotes.

## **(7) Signs on Broad Street.**

Cllr M Golder commented that a couple of signs had been removed from outside Barts Hall. These were properly made signs that had been attached to the fence and on a post. The signs were concerning the parking outside the hall.

There are to be roadworks in Daphne Road as from Monday. This includes three way traffic lights.

Cllr I Thornton asked if we could enquire to the Highways Department whether this could be postponed as there is an awful lot of building work in Broad Street and it could mean that there is chaos in that area of the village.

**Clerk to enquire to Highways whether there could be a postponement of the works.**

### **(8) Sports & Social Club**

Cllr M Golder reported that she had been to a meeting at the Recreation Ground, where it was suggested that the Sports & Social Club place some paved areas outside the hut on the current shingle area. One area was to replace the current concrete area outside the main doors of the hut. The other areas were near the other doors and in front of the windows.

A proposed map was shown to the Councillors who all agreed that this was a good idea.

**Clerk to respond to the Sports & Social Club.**

## **10. Correspondence**

- **Suffolk Neighbourhood Watch Association**

Cllr A Macro reported that in 2016 the Police handed over the Neighbourhood Watch. They do not have their own income. There is a Neighbourhood Watch scheme in Orford with approximately 6-8 members.

It was agreed by all to give a donation of £50 to the Neighbourhood Watch.

- **C Cole – re Planning Application**

This item was discussed in the Public Forum.

- **Alec Sexton – Lime Tree**

Cllr M Golder read out a letter from Alex Sexton regarding a lime tree near the village pond that is over hangs his property.

It was agreed by all to ask Elite to visit and look at the trees.

- **James Vigar – re AOEP meeting**

Cllr M Golder read out part of an email from James Vigar.

It was agreed by all that the Clerk should send a reply stating that the Councillor mentioned has now resigned from the Parish Council, and a new representative would be appointed.

- **Royal British Legion - thanks**

Cllr M Golder read out a letter from the Royal British Legion thanking the Parish council for their donation to the poppy wreath.

- **Jeremy Sandelson – Bakers Lane/Market Square**

Cllr M Golder read out an email from J Sandelson regarding the planning application for Market Hill. This concerned the need for the application to go to the planning committee. This item has been discussed earlier.

Cllr P Smith suggested that whilst representing the PC on the AOEP it would be helpful if the Councillors had any questions that they could send them to him so that he may ask them at a meeting.

## **11. Items for next meeting:**

- **Planning application for Town Farm Cottage**

## **12. Date of next meeting: 11/04/18 at 7.00pm**

**Meeting closed at 8.15pm.**

**Signed** \_\_\_\_\_ **(Chairman)**

**Date** \_\_\_\_\_