

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
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**Minutes of the 215<sup>th</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 14<sup>th</sup> February 2018 at 7.00pm in the New Room of the Town Hall**

Present: Cllr Michelle Golder  
Cllr Richard Mallett  
Cllr James Robinson  
Cllr Mary Iliff

Cllr Derick Brenchley  
Cllr Ian Thornton  
Cllr Margaret Green  
Cllr Jonnie Howard

In Attendance, Marie Backhouse (Clerk).

### **Opening remarks**

#### **Public Forum**

There was 1 member of the public.

Ms Sarginson commented that at the last AOEP meeting the Chair reported that they are keen to ascertain the Parish Councils opinion. How will the Parish Council ascertain the view of the village?

Cllr M Golder replied that we had correspondence from parishioners and some open meetings attached to Parish Council meetings. The village seems to be divided at the moment.

Ms Sarginson asked if the Parish Council were aware of the major changes within the AOEP and within the Estuary Plan.

Cllr M Golder commented that the Parish Council does have a representative on the AOEP, he however is not here this evening, he should have been giving us some feedback from the latest meeting.

Cllr M Iliff said that the minutes we receive from the AOEP are not always helpful.

Cllr I Thornton said that some of the parishioners are unaware of the information regarding the Estuary Plan. It is important that any representative of the Parish Council makes it clear that the Parish Council is undecided.

Cllr M Iliff commented that we need to acquire more information before we make a decision.

Cllr I Thornton suggested that we have an open meeting with a question time approach; we would however require a Chair for this meeting.

Cllr M Iliff suggested that any questions people may have regarding the Estuary Plan should be answered straight away.

Ms Sarginson asked if the Parish Council had considered taking responsibility for their own river/sea walls.

Cllr I Thornton suggested that the option that the village could be responsible for its own defences had not considered.

Cllr J Howard said that the reflection of the village was required, but no one seemed sure when this would be needed.

Ms Sarginson replied that at the moment there were a lot of changes taking place with the Estuary Plan.

Cllr J Howard said that the Councillors have not really been made aware of these changes. Orford needs to protect the area of land around the sewage works as this is our most vulnerable area, it will affect the whole of the village. If you read all the publications that are around, it gives very mixed messages.

Ms Sarginson said that the AOEP was set up to protect the Estuary Plan, they do not seem to have an all-round view.

Cllr J Howard commented that having an open meeting would be a good idea; this would give the parishioners a chance to ask questions.

Ms Sarginson said that the legislation is changing, wildlife was not taken into account but now it needs to be; research says that the way forward is to flood fields hence the application for Havergate Island to allow some flooding into a lagoon.

Cllr M Golder said that the way forward is to organise a public meeting.

Ms Sarginson replied that funding would be easier if the village thought they were protecting their own property and village.

## MINUTES

### 1. **Reports from Representatives**

1. County Councillor Andrew Reid.  
Apologies sent.

2. District Councillor Ray Herring  
Absent and no report sent.

### 2. **Apologies for absence:**

Cllr P Smith, M Finney, A Macro & M Smy.

### 3. **Declarations of interest:**

Cllr J Howard – neighbour to 45 Daphne Road, Orford (planning).

### 4. **Applications for dispensation:**

None

### 5. **It was unanimously agreed that the minutes of the 214<sup>th</sup> Parish Council Meeting held on Wednesday 10<sup>th</sup> January 2018 and the F&GP meeting of the 13<sup>th</sup> February 2018 be accepted as a true record**

### 6. **Matters arising from the 214<sup>th</sup> Parish Council Meeting held on 10<sup>th</sup> January 2018 and the F&GP meeting of the 13<sup>th</sup> February 2018.**

Cllr I Thornton asked why Ray Herring had commented that the Parish Council was in support of the Enabling Development. He asked if anyone had ever given him that impression. It was suggested that all the Councillors should remain impartial.

### 7. **Finance**

7.1 The Council received, noted and approved the cheques and balances from 1<sup>st</sup> January – 31<sup>st</sup> January 2018.

### 8. **Planning**

#### **DC/18/0250/TCA – High House, High Street, Orford**

This was a request for various alterations to various trees.

Cllr R Mallett reported that this was an application to tidy up some of the trees that are over hanging the highway and also some trees within the garden.

The Parish Council had no objection to this proposal.

#### **DC/18/0141/FUL & 0142/LBC – 87 Market Hill, Orford**

This was a request for the revised and reduced proposal to DC/17/2911/FUL –Partial demolition of later rear extensions and garages, refurbishment of shop unit to enable re-use including repair of façade and structural repairs, conversion of former smokehouse to form one dwelling, sub-division of cottage to form two units with reduced extensions.

Cllr J Howard reported that this planning application was a slightly amended one; the size of the properties had been reduced; the shop will remain the same as it is. This will however require access for approximately 5 cars.

The concern from all the Councillors was the traffic that will be generated considering the amount of foot traffic that uses the lane at the moment. This is a way for people to walk to the quay, visit the Butchers, use the public toilets, and use an entrance to the Town Hall.

The Parish Council had no objection to the application but asked for their concerns about the traffic to be noted.

#### **DC/18/0247/FUL – 20 Ferry Road, Orford**

This was a request to erect a small timber framed studio with WC. Demolish part of lean to shed (in disrepair).

Cllr J Howard reported that this is a standard built studio with a WC.

The Parish Council had no objection to this proposal.

**DC/18/0259/FUL & 0260/LBC – 45 Daphne Road, Orford**

This was a request for a replacement window and door, new timber cladding to the extension, new roof lights, re-roofing to the extension and internal alterations.

Cllr J Howard commented that this is to change the doors and windows, still using wood, also some interior alterations.

The Parish council had no objection to this proposal.

**DC/18/0288/FUL & 0289/LBC – Site at rear of 87 Market Hill, Orford**

This was a request for the erection of a three bed cottage.

Cllr J Howard reported that this was a very nice building, good design.

The Parish Council had no objection to this proposal although they wish to have the same comments noted about the amount of traffic generated, (8 cars with all the properties).

**DC/17/5080/FUL – Otway, Quay Street, Orford**

This was a request for the construction of two storey extension and associated alterations. (Revised plans)

Cllr J Howard reported that this is a smaller extension.

The Parish Council had no objection to this proposal.

**DC/18/0399/FUL – 5 Newton Bungalows, Newton Broadway, Orford**

This was a request for the erection of a kitchen extension; insertion of rear dormer to accommodate a loft conversion and insertion of 1 roof light on front elevation.

Cllr J Howard commented that this was a well-designed alteration to an existing bungalow.

The Parish Council had no objection to this proposal.

**DC/18/0589/AGO – Havergate Island, Orford**

This was a request to create an additional spillway into the northern lagoons by lowering 700m of very poorly designed seawall from 2.5m AOD to 2m AOD.

The Parish Council had no objection to this proposal.

**9. Parish Council Business:-**

**(1) Policies – Gritting, Village Green and Signs policy**

Cllr J Robinson proposed that we adopted the Gritting, Village Greens and Signs policy; this was seconded by Cllr J Howard and agreed by all.

**(2) Data Protection**

Cllr M Golder reported that the Parish council had received a considerable amount of information from SALC and LCPAS regarding Data Protection. SALC rates their cost on the amount our precept is, which means that we would need to pay £1,650 initially. The lower part of the precept scale would cost £600.

The Clerk commented that the Parish Council does not hold a significant amount of data; therefore we could request to be placed in the lower bracket.

Cllr I Thornton asked if the NOTT and the PC could be in partnership and split the cost.

Cllr M Iliff commented that the NOTT would have rules surrounding this idea.

This item will be revisited when more information is available.

**(3) Fish & Chip Tender & Ice Cream Tender**

Please see the in camera minutes for this item.

**(4) Castle Track**

Cllr M Golder reported that we had still not received any information from the Land Registry regarding the Castle Track. LCPAS have advised that we complete a couple of Statements of Truth even though we have submitted a considerable amount of evidence.

The statements of truth are quite complex and also have an information sheet as to how they should be completed. This sheet mentions that if the information is found to be incorrect then you could receive a fine or imprisonment for fraud.

Cllr I Thornton suggested that we contact a couple of ex-Councillors to complete the form.

**Clerk to contact Mike Pearce and Richard Roberts.**

## 10. Correspondence

- **Suffolk Neighbourhood Watch Association**

Cllr M Golder reported that this was a request for a one-off donation of £50.

Cllr I Thornton asked if we had a current Neighbourhood Watch Scheme.

The Clerk informed the Councillors that Cllr A Macro was a co-ordinator.

It was agreed to defer this item to the next meeting when Cllr A Macro would be present.

- **S Tristem**

Cllr M Golder read out an email from Sue Tristem concerning the dog fouling outside her house on the village green. This has been an ongoing problem for some time.

It was also commented that there are a number of small plastic bags containing dog fouling, left around the village.

It was agreed by all to email Sue Tristem explaining that a letter would be sent to the dog owner, and include an address/phone number where she may report this offence to. A comment will also be placed in the Village Voice regarding the need to clear up after your dog.

- **Suffolk Constabulary**

Cllr M Golder read out a letter from the Police regarding the community speed watch. It was agreed to place an advert in the Village Voice asking for volunteers.

- **Disability Advice Service**

Cllr M Golder read out a letter requesting a donation from the DAS.

It was agreed to pass this request to the NOTT for discussion.

- **David Wherrett**

Cllr M Golder read out an email from Mr Wherrett requesting permission to place a skip on the Village Green outside Mallets Cottage. They are having some building work completed and the Highway's Department will not allow the skip on the road. Clerk to respond to Mr Wherrett explaining that the Parish Council grant permission but we will need confirmation that he will return the village green to its current state after the skip has been removed.

- **Suffolk County Highways**

Cllr M Golder read out a questionnaire from the Highways department regarding the help we may give to tidy the road signs, hedges, verges etc.

The Councillors contributed to the answers and the Clerk is to complete the questionnaire on line on the Councils behalf.

## 11. Items for next meeting:

- **Neighbourhood Watch**

## 12. Date of next meeting: 14/03/18 at 7.00pm

Meeting closed at 8.15pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_