

ORFORD & GEDGRAVE PARISH COUNCIL
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Minutes of the 199th meeting of Orford & Gedgrave Parish Council
held on Wednesday 8th June 2016 at 7.00pm in the New Room of the Town Hall

Present: Cllr Anne Macro (Chairman)	Cllr Derick Brenchley
Cllr Richard Mallett	Cllr Michael Finney
Cllr Ian Thornton	Cllr Margaret Green
Cllr Jonnie Howard	Cllr Michelle Golder
Cllr James Robinson	Cllr Matthew Smy

In Attendance, Marie Backhouse (Clerk).

Opening remarks

Public Forum

MINUTES

1. Reports from Representatives

1. County Councillor Andrew Reid.
Absent and no report submitted.

2. District Councillor Ray Herring
Absent and no report submitted.

2. Apologies for absence:

Cllr M Iliff and Cllr P Smith

3. Declarations of interest:

None

4. Applications for dispensation:

None

5. It was unanimously agreed that the minutes of the 198th Annual General Meeting held on Wednesday 11th May 2016 be accepted as a true record.

6. Matters arising from the 198th Annual General Meeting held on 11th May 2016.

Cllr M Finney asked which company had we used for the insurance.
The Clerk replied that we had opted for a 3 year plan with Ecclesiastical which cost £614 per year.

7. Finance

- 7.1 The Council received, noted and approved the cheques and balances from 1st April – 31st May 2016.
- 7.2 Internal Audit report from Heelis & Lodge.
The Council noted and approved the report from Heelis & Lodge.

8. Planning

DC/16/1205/LBC – 65 Quay Street, Orford

This was a request to replace 5 new windows to first floor and repairs to two roof lights at the rear.

Cllr J Howard commented that this plan is to replace the existing windows.

Cllr M Finney said we should check that the replacement windows are timber framed.

The Councillors had no objection to this proposal.

Clerk to place a comment re use of timber framed windows on the application response.

DC/16/2038/FUL – 11 Town Farm Estate, Orford

This was a request to erect a single storey side/rear extension.

The Councillors had no objection to this proposal.

DC/16/2044/FUL – 61 Quay Street, Orford

This was a request to erect a single storey rear extension, addition of a flat roofed dormer window to the rear and reinstatement of the front window where it was previously blocked up,

Cllr J Howard commented that all the alterations are at the back of the house.

Cllr I Thornton asked where the access to this would be also would a skip need to be placed on the road.

Cllr J Robinson asked if it would be possible to find out when the work would commence.

Cllr M Finney suggested that we ask for a timetable of when the work will commence.

The Councillors had no objection to this proposal.

Clerk to place a comment re timetable of works on the application response.

DC/16/2106/FUL – Esher Cottage, Munday Lane, Orford

This was a request to insert new patio doors, replacement windows and application of render to external walls.

The Councillors had no objection to this proposal.

Other Notifications:-

Cllr M Green commented that the extension to the Hollies on the Market Square looks extremely big. This was also suggested to her by another member of the public who commented that we should ask the building inspector to come out and take a look.

Cllr J Howard agreed that the Hollies extension is very large and he asked if the plans are available in the office to view.

Clerk to locate plans to the Hollies for Cllr J Howard to view.

9. Parish Council Business:-

(1) Queen's birthday celebrations

Cllr A Macro reported that the plans for the street party were going well; the National Trust has donated some mugs; Ray Herring has donated the money towards to medals; the English Heritage has donated some keyrings; there are to be Morris Dancers, music, BBQ and ice-cream. The bunting is already up in the square. Donations of cakes would be appreciated.

(2) Ice cream cart

Cllr A Macro reported that an email had been received from English Heritage concerning the ice-cream cart and its position on the track; also the agreement to place a bench or planters on the track.

The English Heritage placed some planters on the track, but as we know this was not successful with parking becoming a real issue and a letter was sent to them stating this.

Cllr A Macro said that she had spoken to the lady in the castle who was more than happy with the ice-cream cart position and had in fact sent a letter saying that to Steve Bax.

(3) Elite Tree Services

Cllr A Macro reported that Cllr R Mallett, the Clerk and herself had met with Paul Thomas from Elite Tree Services. After walking around the village to look at the trees on the recreation ground and the village greens, Paul produced a report stating the condition and scheme of works that should be completed.

Cllr I Thornton wondered if Suffolk Coastal Services had given us a report of the tree conditions before.

Cllr M Finney commented that if we state a tree does not look well, then it is just cut out.

Cllr M Smy said that in the past many trees have been removed unnecessarily.

Cllr J Howard said that it was a very good report.

Cllr I Thornton asked if we would be charged for this.

Cllr R Mallett stated that this report would be free of charge, but if we kept asking them for reports and did not give them the work, then we would be charged.

Cllr A Macro said that they are willing to split the work into a 5 year plan, which will make it easier to set a budget for.

Cllr I Thornton suggested we ask for a second opinion; could we ask the tree officer to come and look through the report?

It was agreed by all to contact Suffolk Coastal Tree Officer.

Clerk to contact Nicholas Newton

(4) Appointment of PC Advisor - Personnel

It was agreed by all to continue with Vicki Ransom holding the position of personnel advisor.

(5) Mobile phone signal coverage

The Clerk reported that she had spoken to the NOTT Clerk concerning the mobile phone mast situation. Apparently she has been talking to Peter Cherry from the Waldon Telecom Company; they have stated that there are 2 options within the village which require planning permission, poles and cabinets. The Church and the telephone exchange were deemed unsuitable.

Cllr A Macro said that the application for a phone mast at Chantry Farm seemed to have been rejected as no further correspondence has been received.

Cllr M Golder reported that a mobile mast on a trailer had been placed at Raydon Farm, lots of tests and aerial photos had been completed; after this is was discovered that a high percentage of the coverage would be out to sea and it has to cover more land than water; therefore no more had been heard.

Cllr J Howard wondered if the NOTT Clerk would pass on the phone number of the Waldon Telecom Company, so that he may give them a call and discover what is happening at the moment.

Clerk to ask the NOTT Clerk the contact for the Waldon Telecom Company to pass onto Cllr J Howard.

(6) Re-adoption of the complaints policy

Cllr J Howard proposed that we re-adopt the Complaints Policy, this was seconded by Cllr D Brenchley and agreed by all.

- **Barons Meadow**

The Clerk reported that there had been a visit from a Housing Officer for Orwell Housing to ask if we were aware of anyone that would fit the criteria (local connection and aged over 60) to be placed in one of the 3 bungalows that were now available.

Cllr A Macro wondered if word could be passed around as they are lovely properties.

Clerk to photocopy more leaflets for circulation.

11. Items for next meeting:

- **Bart's Hall Parking**

Cllr J Howard reported that he had measured up the area in front of the hall. If we were to sort this area out, could we give each resident of the cottages one slot? Could we put up signs, residents parking only?

Cllr I Thornton wondered if this could be agreed as it is a village green.

Cllr M Golder suggested we put grass down and fence it off; should the church not be involved with this?

Cllr M Green said that the church had been consulted before but nothing had happened.

Cllr J Howard said this is a very difficult situation to sort, but the area does look very untidy.

Cllr M Finney said that the grass crete would improve the look of that area.

It was agreed by all that Cllr J Howard should look into a couple of quotes to level the area and lay grass crete.

12. Date of next meeting: 13/07/16

Meeting closed at 8.12pm.

Signed _____ (Chairman) Date _____