

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
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**Minutes of the 197<sup>th</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 13<sup>th</sup> April 2016 at 7.00pm in the New Room of the Town Hall**

Present: Cllr Anne Macro (Chairman)	Cllr Derick Brenchley
Cllr Richard Mallett	Cllr Michael Finney
Cllr Ian Thornton	Cllr Margaret Green
Cllr Mary Iliff	Cllr Michelle Golder
Cllr Peter Smith	Cllr Matthew Smy
Cllr Jonnie Howard	

In Attendance, Marie Backhouse (Clerk).

**Opening remarks**

**Public Forum**

**MINUTES**

**1. Reports from Representatives**

1. County Councillor Andrew Reid.  
Absent but a report submitted.
  
2. District Councillor Ray Herring  
Absent and no report submitted.
  
3. Suffolk Constabulary  
Absent and no report submitted

**2. Apologies for absence:**

Cllr J Robinson

**3. Declarations of interest:**

Cllr M Golder – A Golder (father) and the Wedding Marquee for the Grogono's celebrations.  
Cllr M Iliff – Tree in Broad Street

**Cllr M Smy arrived at 7.05pm**

**4. Applications for dispensation:**

None

**5. It was unanimously agreed that the minutes of the 196<sup>th</sup> meeting held on Wednesday 9<sup>th</sup> March 2016 be accepted as a true record.**

**6. Matters arising from the 196<sup>th</sup> Parish Council meeting held on 9<sup>th</sup> March 2016.**

Cllr I Thornton asked if we had a donation amount from the Grogono family for the wedding marquee.

Cllr A Macro said that nothing had been received, the latest email stated that they were awaiting a figure for the hire of the Recreation Ground Hut before they commit to an amount for the Parish Council.

Cllr I Thornton also asked if the notices had been placed in the King's Head or the Jolly Sailor re the Queen's celebrations.

**7. Finance**

7.1 The cheques and balances for the 1<sup>st</sup> March – 31<sup>st</sup> March were not available due to the Treasurer completing the end of year accounts.

**8. Planning**

**DC/16/1319/LBC & 1318/FUL – 1 Chantry Barns, Broad Street, Orford**

This was a request to place a new window within the external North-West façade brick wall to allow light into living area of converted residential barn.

The Parish Council had no objection to this proposal; one comment was to place a brick arch above the window to be in keeping with the rest of the windows.

**Other Notifications:-**

**9. Parish Council Business:-**

**(1) Queen's birthday celebrations**

Cllr M Finney commented that he is now away on the 11<sup>th</sup> June, he has however organised the road closure for 4.30 in the afternoon.

Cllr A Macro wondered if the closure may be a bit earlier.

Cllr M Finney suggested that the cars should be out of the Market Square by 4.00, allowing time for the tables and chairs to be set up; if this was to be any earlier it would interfere with the normal trading day.

Cllr I Thornton felt that earlier evening would be better say between 6-10; what are we doing? Is there to be music?

Cllr M Finney suggested a 'bring and share' type of evening.

Cllr M Golder said that she knew a person with music equipment and could ask for the cost to hire him.

Cllr A Macro reported that she had spoken to the NOTT Clerk whom suggested that we may be able to spend about £750 from the Village Fund to assist with the cost.

Cllr M Finney said that we would need to have the Town Hall available if the weather was bad; Guy Marshall would bring the BBQ if he was asked to enable people to cook their sausages etc. It would also be nice to have some bunting. If asked, electric could be sourced from one of the residents on the square.

Cllr A Macro said that the Flower Show has bunting, maybe we could borrow that.

Cllr J Howard suggested that the Market Square should have some Union Jacks flying, and possibly some birthday banners. Could we place something in the Village Voice asking for volunteers to decorate the Square?

Cllr A Macro suggested that we have someone to do face painting.

Cllr M Green commented that she knows of a couple of people that may be able to do that.

Cllr A Macro asked if we should order medals to give to the children, as in the past they have been given commemorative mugs; these would be given to the village children up to the age of 11.

It was agreed by all that the medals should be ordered.

Cllr M Finney said that a person was required to be the man on the ground for the day as he was away.

It was agreed that Cllr J Howard should be that person.

Cllr A Macro read out the email concerning the birthday message to the Queen.

The Councillors voted to send the message to Buckingham Palace.

Cllr M Iliff offered to set the message out in the correct format.

## **(2) Update on the multiplay.**

Cllr A Macro reported that the deposit had been sent and we were awaiting a date of when the work would commence.

## **(3) Recreation Ground**

Cllr A Macro reported that there had only been one quote to replace the lights on the recreation ground track. The Clerk had asked three other companies for quotes and still awaiting these.

Cllr A Macro commented that a letter had been sent to the Sports & Social Club about a contribution to the cost of the track, but no reply had been received.

Cllr A Macro also reported that there had been a problem with parking on the recreation ground; the Sports & Social Club suggested that a strip of grass from the children's play area to the tennis courts should be replaced with grass crete to allow for parking.

Cllr M Golder said that it should be kept as grass.

Cllr I Thornton said that he had found something from NALC relating to allowing parking on village greens.

Cllr A Macro asked Cllr I Thornton if this document relating to parking on the village greens could be passed to all the Councillors; parking on the recreation ground churns up the grass when it is wet.

Cllr J Howard commented that the area to the right of the tennis courts could be cleared out for parking; if the hedge was to be removed and the trees left there would be enough room for at least 12-15 cars; the hut needs to be actively let to families and to enable this we need to have adequate parking. Parking could be on the grass, but only when it is dry.

Cllr D Brenchley suggested that we could use grass crete on the larger area in front of the hut.

Cllr M Iliff replied that this is very expensive.

Cllr A Macro said that we could budget for it next year but the precept would have to be increased to cover it.

Cllr M Finney suggested that we wait to see if the Sports & Social Club would have a new committee, and then talk to them about policing the parking

## **(4) Policies – to re-adopt the Standing Orders**

It was agreed by all the Councillors to adopt the Standing Orders.

## **(5) Staff meetings**

The Clerk reported that she had met with the Litter Controller Jon Cheney; he had no problems; he reported that the grit bins needed to be refilled; I commented that we had nothing to say only that the village was clean and tidy.

The Clerk also met with the Groundsman Anthony Golder, he commented that he had a problem with people removing or kicking up the mole traps on the recreation ground, this had meant that more visits to the area were necessary; therefore he would like to have an increase of 1 hour per week. This would have to be considered as it would be an increase in wages that may not be budgeted for. No other problems; he was pleased with the new container and the equipment.

## **(6) Wedding marquee on the recreation ground**

Cllr A Macro reported that herself and the Clerk had already attended two meetings on the recreation ground with Mrs Grogono; there are now to be two marquees on the grass, one for the caterers as well as the main marquee for the guests.

There has also been a rumour that they may be planning a lunch party in the marquee on the Sunday.

Cllr J Howard said that there are to be 160 guests at the wedding, these would also be driving to the reception, where are they to park?

Cllr A Macro said that they had been informed that there is to be no parking on the recreation ground if it is wet.

Cllr M Finney commented that this had increased from just one marquee; the Councillors need to have an itemised plan for the weekend so they may formulate a cost and consider it all properly.

Cllr P Smith suggested that they provide a written proposal for us to consider, we should then reply.

Cllr M Finney asked who would be responsible for clearing up the site after the event if they fail to do so.

Cllr M Iliff said they should be charged for it; some idea of cost should be given to them and they should also be asked for a deposit.

Cllr M Finney commented that we should have a plan of what facilities they are using also the car parking.

Cllr J Howard suggested that we arrange another meeting and have a plan of the recreation ground so we may map out where everything is to be placed.

Cllr P Smith said that we must have signed paperwork to state that they will repair any damage to the recreation ground.

Cllr M Finney asked what the rule was for music on the recreation ground.

Clerk to write a letter regarding another meeting and a written proposal to be circulated to all the Councillors for approval before sending to Mrs Grogono.

**Cllr M Smy left the meeting at 8.15pm**

**(7) Tree in Broad Street update**

Cllr R Mallett reported that he and Cllr P Smith had met with SCDC Tree Officer and Mr Iliff in Broad Street to look at the tree; basically there are no problems and it is safe to park under.

**10. Correspondence**

**11. Items for next meeting:**

- Wedding Marquee
- Queen's Birthday Celebrations 11<sup>th</sup> June 2016

**12. Date of next meeting: 11/05/16  
Annual Parish Meeting: 27/05/16**

**Meeting closed at 8.20pm.**

**Signed** \_\_\_\_\_ **(Chairman)**      **Date** \_\_\_\_\_