

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
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**Minutes of the 196<sup>th</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 9<sup>th</sup> March 2016 at 7.00pm in the New Room of the Town Hall**

|                                     |                       |
|-------------------------------------|-----------------------|
| Present: Cllr Anne Macro (Chairman) | Cllr Derick Brenchley |
| Cllr Richard Mallett                | Cllr Michael Finney   |
| Cllr Ian Thornton                   | Cllr Margaret Green   |
| Cllr Mary Iliff                     | Cllr Michelle Golder  |
| Cllr Peter Smith                    | Cllr Matthew Smy      |

In Attendance, Marie Backhouse (Clerk).

### **Opening remarks**

### **Public Forum**

## **MINUTES**

### **1. Reports from Representatives**

1. County Councillor Andrew Reid.  
On annual leave.

2. District Councillor Ray Herring  
Absent and no report submitted.

3. Suffolk Constabulary  
Absent but a written report was handed out at the meeting.

### **2. Apologies for absence:**

Cllr J Robinson and Cllr J Howard

### **3. Declarations of interest:**

None

### **4. Applications for dispensation:**

None

### **5. It was unanimously agreed that the minutes of the 195<sup>th</sup> meeting held on Wednesday 10<sup>th</sup> February 2016 be accepted as a true record.**

Cllr M Iliff commented that in section 9.2 could we change 'my brother' to 'Mr Iliff' and also 'at least' to 'up to 10 cars'.

### **6. Matters arising from the 195<sup>th</sup> Parish Council meeting held on 10<sup>th</sup> February 2016.**

Cllr A Macro reported that Sue Tristem had been driving over the bank directly in front of her property. We have a copy of the Land Registry that states the property she owns is just within her boundary.

Cllr I Thornton said that her right of way to her property could be over the bank in front of the house; this would be the most direct route.

Cllr M Finney said the deeds to her house should show her vehicle access to her house, could we ask other residents from that area where their access is.

Cllr A Macro wondered if we may have some minutes from a previous meeting that may state this.

Cllr M Iliff mentioned the parking in front of Bart's Hall and she quoted the minutes of Nigel Farthing's visit 16<sup>th</sup> March, 2015 - 'This is regularly used for parking not least by Bakers' Lane tenants. NF expressed the view that the Minute agreed by the PC on 9<sup>th</sup> July 2014 'made sense' and was probably the sensible way forward unless the PC wanted to de-register, which would be tidier but an expensive, time consuming procedure with no guarantee of successful outcome'.

The Suffolk Coastal Tree Officer is to meet with a couple of Councillors and Mr Iliff on Friday afternoon, regarding the tree in Broad Street near Bart's Hall.

## **7. Finance**

7.1 The Council received, noted and approved the cheques and balances from 1<sup>st</sup> February – 29<sup>th</sup> February 2016.

Cllr I Thornton asked if Suffolk Coastal Services have removed the tree stumps as we have paid the invoice. The Clerk reported that she had contacted Chris Green on a couple of occasions and had been assured that it would be completed soon.

### **Clerk to contact Chris Green**

7.2 Cllr A Macro read through the Audit Plan for Heelis & Lodge and it was agreed by all the Councillors.

## **8. Planning**

### **DC/16/0334/FUL – 61 Quay Street, Orford**

This was a request for alterations and extensions; demolish existing single storey extension and replace with a two storey extension providing a utility room and cloakroom; also an additional bedroom and bathroom.

The Council had no objection to this proposal, although a comment was made regarding the positioning of the skips and when the work would begin.

### **DC/16/0436/FUL – 60 Quay Street, Orford**

This was a request for alterations and extension; demolish the existing single storey extension and replace with a single storey to extend the kitchen also a loft conversion.

The Council had no objection to this proposal although a comment was made regarding the positioning of the skips and when the work would begin.

**Clerk to write to the agent involved to ask about the skips and time of work.**

### **Other Notifications:-**

## **9. Parish Council Business:-**

### **(1) Birthday beacon.**

Cllr A Macro read out an email concerning the lighting of the Birthday Beacon on 21<sup>st</sup> April 2016.

It was suggested that a notice was put in the Village Voice and the Link.

Cllr I Thornton proposed that we ask Jonathan Cheney to take photographs of this event; this was seconded by Cllr R Mallett, and agreed by all.

**Clerk to contact the Village Voice and the Link.**

### **(2) Update on the multiplay.**

Cllr A Macro reported that we have managed to cut down the cost of the new multiplay on the Recreation Ground. This is by agreeing to remove the old multiplay, hiring some harass fencing and finding some secure storage. The cost of the multiplay was now £9,788.72. We have £4,000 of donations that would leave the Parish Council £5,788.72 to pay.

Cllr R Mallett proposed that the Parish Council purchase the new multiplay; this was seconded by Cllr D Brenchley and agreed by all.

**Clerk to organise the donations and order the multiplay.**

### **(3) Track on the Recreation Ground**

Cllr A Macro read out two quotes to repair the Recreation Ground track, these ranged in price from £375 - £3,110.

Cllr I Thornton suggested that we should write to the Sports & Social Club to see if they wished to donate to the track repairs.

Cllr M Golder said that A Golder would be willing to fill the holes on the track if some road plainings could be purchased; she also mentioned the grass in front of the Recreation Hut, which has been churned up through vehicles parking on it.

It was agreed to consider the cheaper quote but wait until a reply had been received from the Sports & Social Club.

#### **Clerk to contact the Sport's & Social Club regarding a contribution.**

Cllr A Macro commented that we had a request for a marquee to be placed on the Recreation Ground for a wedding.

Cllr I Thornton asked if we charge for this; do we charge the Flower Show.

Cllr A Macro replied that the Flower Show does make a contribution to the Parish Council.

Cllr P Smith said that a charge should be made.

Cllr M Finney wondered if they would be using the facilities of the Recreation Hut.

Cllr I Thornton asked if it would damage the grass by putting up a marquee; they should make a contribution to the Parish Council and agree to repair any damage.

It was agreed to email the amount of the donation to the Councillors for the approval.

Cllr M Golder commented that we should ensure they pay for any damage to the Recreation Ground.

Cllr I Thornton said they also need to ensure they clear the rubbish from the site.

#### **Cllr A Macro & Clerk to meet with Mrs Grogono.**

### **(4) Policies – to re-adopt the Village Green Policy and the new Financial Regulations.**

Cllr D Brenchley proposed that we adopt the new Policies; this was seconded by Cllr P Smith and agreed by all.

### **(5) Affordable Housing**

Cllr A Macro read out an email from the NOTT concerning the affordable housing. At the last NOTT meeting it was suggested that the Parish Council should contact the SCDC concerning the allocation of houses to local needs.

Cllr P Smith commented that if 10 houses were to be built, 3 would be affordable, and these may not be primarily offered to people within the village.

Cllr I Thornton suggested we should discuss this with Ray Herring on his next visit to a Parish Council meeting.

### **(6) Removal of plant waste from the Recreation Ground**

Cllr A Macro read out a quote from A Golder to remove plant waste from the Recreation Ground, the cost of this was £20 per load and there may be between 10 – 20 loads; the other alternative was to complete an exemption form from the Environment Agency which would allow us to have bonfires on the Recreation Ground. This would not cost us anything.

Cllr M Golder commented that we always had bonfires on the Recreation Ground to remove the plant waste.

Cllr I Thornton proposed that we complete the exemption form; this was agreed by all.

#### **Clerk to complete exemption form and notify A Golder of the outcome.**

**10. Correspondence**

- **Village Pump**

Cllr A Macro read out an email from R Warne concerning the village pump; any work undertaken to remove the grass from that area and replace with concrete and stones would need to be completed by a Highways accredited contractor. M Thacker has sent a quote of £100 to rub down and re-paint the village pump with 2 coats of hammerite paint.

Cllr A Macro said that we need to be seen to do something otherwise the donation should be returned.

All Councillors agreed to the quote for the re-painting.

**Clerk to contact M Thacker re acceptance of quote.**

- **Goal Nets - NOTT**

Cllr A Macro read out an email from NOTT regarding the smaller goal nets on the Recreation Ground. NOTT would be will to purchase new nets for these goals if the Parish Council were happy for them to be in place on a permanent basis.

All the Councillors agreed to the purchase of the new nets.

**Clerk to contact NOTT Clerk to confirm the goal nets.**

**11. Items for next meeting:**

None

**12. Date of next meeting: 13/04/16**

**Meeting closed at 8.03pm.**

Signed \_\_\_\_\_ (Chairman)

Date \_\_\_\_\_