

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 256th meeting of the New Orford Town Trust held on
Wednesday 21 September 2022, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), N Addy, J Howard, M Iliff, K King, A Macro and R Mallett. Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllr C Ambury (family commitment), M Green (work commitment), P Smith and G Wingrove (holiday).

2. Acceptance of Apologies

These were accepted by the Trustee.

3. Declarations of interest

Cllr N Addy: river user; Cllr C Ambury: mooring holder, plot holder and river user; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; K King: plot holder, dinghy licence holder and river user; A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder, partner of an NOTT employee and works for a fisherman; Cllr I Thornton: river user.

4. Minutes of the 255th meeting held on 20 July 2022

These were agreed and signed as an accurate record.

5. Matters arising from the 255th meeting held on 20 July 2022

The Clerk reported that Cllr P Smith was liaising with Heather Patrick to get some dates for some defib training which could take place in the New Room. Any dates would be advertised in Village Voice in due course.

6. Treasurer's report

- Cheques and balances from 1 July-31 August 2022
These were accepted by the Trustee.

The Clerk reported that there was money in the Unity Trust deposit account (Riverside designated) which has matured after being in an account with United Trust. This could be reinvested in United Trust for a fixed term of 1, 2 or 3 years, with the 3-year option giving the best interest rate. The Trustee agreed that it was unlikely that money would be needed from the riverside designated fund in the next 3 years, so would be happy for the money to be reinvested for the three-year term.

7. Committee reports

- Minutes of an Estates/Highways meeting held on 20 September (to be distributed at the meeting)
Town Hall windows: the Estates Committee had discussed progress with this. As agreed at the last NOTT meeting, Metwin has been engaged as the contractor to carry out the work, and a 50% deposit has been paid. There is currently no room in their schedule this

year, but Cllr N Addy is hopeful that they might be able to do the work at the beginning of 2023, possibly removing the windows around Christmas time and finishing around March/April so that work would be completed by May, when there is a wedding booking at the Town Hall. The hall would still be usable while any work was being carried out. If needed, any boarding put in might be able to be replaced with glass. Metwin are hopeful that the windows can be removed internally working from a scaffold tower, with external scaffolding only being required to put the windows in again. At that point any remedial work needed to the timber frames would also be carried out, along with external decoration. Robert Scrimgeour (Principal Design and Conservation Officer with East Suffolk Council) has been contacted and is happy that the proposed work is a good solution to the problem. The owner of the neighbouring property has also been contacted.

The Clerk will be getting quotes for secondary glazing in the Town Hall office to help keep heating bills down.

- **No Riverside meeting**

The Clerk reported that the hoist at the Quay had failed its annual inspection and that work was required to bring it up to the correct standard. The cost of this will be £783 plus VAT, with an additional cost of £310 plus VAT for a cherry picker. The hoist cannot be used until this essential work is carried out, and it is due to be done on 29 September.

8. General Trust business

- **Warm room schemes:** at the last meeting the Clerk asked if NOTT would be willing to financially support a warm room scheme, and the trustee was positive about this. The Clerk had met with members of the Good Neighbour Scheme to discuss how to proceed. The Church had offered the use of Bart's Hall without charge, and it had been agreed to open the Hall on a Friday, from 11am-4pm. The Trustee agreed that it would be able to cover the electricity costs related to the Friday meetings, and agreed to purchase some items needed for the scheme to start (slow cooker for keeping soup warm, mugs, storecupboard staples like tea/coffee/jam etc). The Coffee and Chat which takes place at the Rec Hut on a Monday afternoon will also class itself as a 'warm room'.
- **Trustee's report:** this was agreed by the Trustee.
- **Update on electric charging points in Quay Street car park:** the Clerk reported that she had hear back from EV Driver, but was waiting to hear back from someone else to discuss charging points in the car park and hopes to have an update soon.

9. Correspondence: there was none

10. Items for next meeting: applications for money from Village Fund

The meeting closed at 6.53pm.

11. Date of next meeting: Wednesday 19 October 2022, at 6.30pm