

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 252nd meeting of the New Orford Town Trust held on
Wednesday 20 April 2022, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), N Addy, M Green, J Howard, M Iliff, K King, A Macro, R Mallett and G Wingrove. Treasurer and Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllrs C Ambury (away), S Backhouse (work commitment) and P Smith (holiday).

2. Acceptance of Apologies

The above apologies were accepted.

3. Declarations of interest

Cllr N Addy: river user; Cllr M Green: allotment holder, supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; K King: plot holder, dinghy licence holder and river user; A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder, partner of an NOTT employee; Cllr I Thornton: river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

4. Minutes of the 249th meeting held on 19 January 2022

These were agreed and signed as an accurate record.

5. Matters arising from the 251st meeting held on 23 March 2022

- The Clerk reported that the chosen tenant for Bakers Lane had accepted the tenancy and work is being carried out to the property before the tenant moves in on 1 May.
- The Chairman reported that the new shingle has been delivered and spread on the foreshore, and that the larger holes had been filled with road planings. It was commented that the larger size of shingle was working well.
- Cllr N Addy reported that some progress had been made on the dormer windows. He had been in touch with Crittall to get a budget figure for replacement glazing. This had come in at £25,571 plus VAT for all the top window glazing (but not including costs for scaffolding or any works which might be required to the wooden frames), which was a lower figure than had been expected. One of the advantages of new windows would be that they would be galvanised and powder coated, and would come with a guarantee. Cllr N Addy will arrange to go and visit the manufacturer and once he has done this he will get in touch with Robert Scrimgeour (East Suffolk Council's Principal Design and Conservation Officer), with whom the Clerk has been in touch, to ascertain if the Estates Committee's preferred option would be acceptable from a conservation point of view (as the Town Hall is a listed building). If the Committee did decide to go down this route, there would be a lead time of around 6 months, meaning that work might be able to be carried out in spring 2023.

At 6.39pm Cllr M Green entered the meeting.

- Cllr N Addy reported that the work to put the electricity cable under the allotment track had taken place as planned last week, and that everything had gone well. The weather was fine, the contractors had been well organised, and clearing up had been done. It was also reported that the work by UK Power Networks to make the connection in Gedgrave Road had been completed.
- The Clerk is liaising with the National Trust and NOTT solicitors regarding outstanding matters.

6. Treasurer's report

- Cheques and balances from 1 February -31 March 2022
These were accepted and signed by the Trustee. The Treasurer commented that the balances were positive, and that riverside renewals were coming in fast.

7. Committee reports

- No Estates/Highways meeting
- No Riverside meeting

8. General Trust business

- Village beacon. The Chairman reported that the beacon on the Castle Knoll needed a new pole at a cost of around £1950. After discussion Cllr I Thornton proposed that NOTT should pay for this from the Village Fund. This was seconded by Cllr J Howard and agreed unanimously. Cllr A Macro commented that she was hoping that the firemen might be able to take down the old pole.
- The Clerk reported that the person from the AONB responsible for dealing with the Landscape Lens project had been in touch, and it is likely that the post will be installed on 28 or 29 April. The Quay Warden is aware of this, and AONB has the Quay Warden's contact details.

9. Correspondence

- Email from resident Citizens Advice Bureau re merger: noted
- The Clerk circulated a thank you card from members of the Orford children's football team after NOTT's donation from the Village Fund. They have now purchased what they needed and the Treasurer will release the money to reimburse their costs.
- Email from Suffolk Fried Chicken requesting a pitch on the green opposite the Jolly Sailor. After discussion Cllr K King proposed that permission should not be given, on the grounds that it may have an adverse effect on local businesses. This was seconded by Cllr N Addy and agreed unanimously.

10. Items for next meeting: next meeting is AGM, dormer windows update

The meeting ended at 6.59pm.

11. Date of next meeting: Wednesday 18 May 2022 at 6.30pm in the New Room, followed by the Annual Parish Meeting at 7pm in the Main Hall