

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 249th meeting of the New Orford Town Trust held on
Wednesday 19 January 2022, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), C Ambury, M Green, J Howard, M Iliff, A Macro, R Mallett, P Smith and G Wingrove. Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllr M Green for arriving late (work commitments), and from the Treasurer (isolating as a precaution after a close contact tested positive for Covid).

2. Acceptance of Apologies

The above apologies were accepted.

3. Declarations of interest

Cllr C Ambury: mooring holder, plot holder and river user; Cllr M Green: allotment holder, and Secretary and supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; A Macro: allotment holder, Manager and supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder, partner of an NOTT employee; Cllr P Smith: river user and member of Orford Sailing Club; Cllr I Thornton: boatyard user and river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

4. Minutes of the 248th meeting held on 17 November 2021

These were agreed and signed as an accurate record.

5. Matters arising from the 248th meeting held on 17 November 2021

Cllr J Howard reported that EFM had completed the work on the area outside Pinneys and on the potholes in the car park, and reflectors had been put on the wooden posts.

6. Treasurer's report

- Cheques and balances from 1 November-31 December 2021
These were agreed by the Trustee.
- Trustee's report and Financial Statements for year ended 31 March 2021 from Scrutton Bland for approval
These were agreed with one minor amendment.

7. Committee reports

- Minutes of an Estates meeting held on 23 November 2021
Cllr M Iliff reported that an email had been sent to Robert Scrimgeour (Principal Design and Conservation Officer at East Suffolk Council) asking if he would approve of options other than complete replacement of the metal window frames in the top dormer windows at the Town Hall (as there is damage caused by water ingress). He would be happy with either of the two options suggested (stripped and galvanised or hot dipped, or rubbed down, painted with red oxide and several top coats to seal them closed), and said that they would be classed as a repair, and therefore not need listed building consent, with an email trail between him and NOTT being all that would be required.

The Clerk had also emailed GW Smith (builders) who had been to look at the windows, but no reply had been received to date.

Cllr M Green entered the meeting at 6.37pm.

The Clerk reported that the ticket machine by the toilet in the QSCP had now been upgraded to accept card payments.

- Minutes of a Riverside meeting held on 1 December 2021 (attached)

8. General Trust business

- Possible electric charging points in QSCP: the Clerk reminded the Trustee that Cllr Andrew Reid had informed the Parish Council some time ago about grants which were available to fund the installation of electric charging points, through a scheme called Plug in Suffolk. The Clerk had submitted an expression of interest and engineers had come out to assess the site. The programme was paused about a year ago, but the Clerk understands that we should be contacted again in the near future about this. The Clerk commented that the engineers who had assessed the site said that an underground cable would be needed from the mains supply (at the QSCP toilets) to the charging points. Drivers charging their cars would pay at the point of charging, and it should be possible for the owner to add on an admin charge (which would presumably be put towards maintenance and insurance of the charging points). If NOTT was able to get a grant for the installation, then ownership and responsibility for the points would pass to NOTT. The complication as far as NOTT is concerned is that NOTT currently only contributes a small amount to the electric at the toilet block and the rest is covered by East Suffolk Council (who also pay for the water and cleaning, including materials). NOTT agreed to wait and see when Plug in Suffolk get back in touch and look at this then.

The Clerk commented that the Highways Committee might be considering at some point the possibility of upgrading the solar powered ticket machine in the QSCP to accept card payments. The Clerk had been told by the engineer that it would not be possible to do the upgrade on a solar powered machine as an upgraded machine uses more power and would require a mains supply. This would entail burying a cable from the mains supply at the toilets to the machine and the Clerk is unsure if the current machine could be upgraded to mains power or if a new machine would need to be purchased.

9. Correspondence

- Letters/emails of thanks for donations from Orford Recreation Ground Charity, Aldeburgh Cottage Hospital League of Friends: noted
- Letter from Orford Sailing Club informing NOTT as landowner of planning application to be submitted to East Suffolk Council: noted, and NOTT had no objections to OSC extend the period of permission for the previously permitted temporary ladies changing portacabin.
- Letter from Jeremy Rugge-Price re paintings: the Clerk reminded the trustee that Mr Rugge-Price had emailed the Clerk in December 2021 to say that he wished to take back the 2 paintings (one of Orford Lighthouse and the other of Orford from the river) that he had offered to NOTT to hang in the Town Hall, as he wished to offer them to the Sports and Recreation Club. The Clerk had forwarded the email to members of the trustee who had agreed, by majority, to let Mr Rugge-Price take them back.
- Letter from Leiston, Saxmundham and District Citizens Advice service re merger of Felixstowe, Leiston and North East Suffolk services: noted
- Letter from resident re shared ownership housing: the Clerk reported that a letter had been received from an Orford resident who was interested in buying the house for sale in Ferry Road, but who was currently not in a position to be able to purchase it. They

had wondered if NOTT would be interested in (temporary) shared ownership of the property. The Clerk had liaised with the Chair and Vice Chair and had replied to say that after the relatively recent purchase of two properties the Housing Fund was now empty, and that NOTT had a clear Housing Allocation Policy, which is designed to ensure that anyone who applies is considered so that the person(s) who best fit the criteria was allocated the property. Because of this it would not be possible to purchase a specific property for a specific person(s).

- 10. Items for next meeting:** applications for money from Village Fund, budgets

The meeting closed at 6.50pm.

- 11. Date of next meeting:** Wednesday 16 February 2022