

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 232nd meeting of the New Orford Town Trust held on
Wednesday 16 October 2019, at 6.30pm in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), C Ambury, F Barnwell, M Green, J Howard, M Iliff, A Macro, R Mallett and M Smy. Clerk and Treasurer in attendance.

The Chairman welcomed Cllr C Ambury to his first meeting of the Trust.

1. Apologies for absence

Apologies were received from Cllrs S Backhouse (away with work) and P Smith (in hospital).

2. Declarations of interest

Cllr C Ambury: mooring holder, plot holder and river user; Cllr F Barnwell: member of Orford Sailing Club, mooring holder and river user, allotment holder; Cllr M Green: allotment holder, and Secretary and supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, Manager and supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme (and in item 7 in particular), and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder; Cllr M Smy: allotment holder, plot holder, mooring holder.

3. Minutes of the 231st meeting held on 18 September 2019

With the addition of Cllr J Howard's Declaration of Interest as a plot holder, these were agreed and signed as an accurate record.

4. Matters arising from the 231st meeting held on 18 September 2019

Cllr J Howard reported that after the last NOTT meeting he had been in touch with three contractors to obtain quote for a concrete slab at the end of the boatyard, on which to build a shed suitable for housing Chantry in the winter. He had sought quotes for a slab, 4.5m x 12.5m, with a 1m ramp at the front elevation. One contractor had said that he would be unable to quote, and only one tender had been received. The quote was from D Worne, for £3185. Cllr J Howard hoped that, if the quote was accepted, then the work might be completed by the beginning of November, enabling Chantry to be taken out of the water then. The Riverside Committee had originally envisaged that Chantry would be housed in a wooden shed, but Cllr J Howard had found a possible alternative solution of a PVC boat shelter with a galvanised steel frame, which might last up to 10 years. The PVC is white, allowing light in and would provide UV protection. This would not be subject to planning consent in the same way that a shed would be. Planning permission for a shed would cost around £450 and take around 8 weeks.

After discussion, Cllr I Thornton proposed that the Trustee should accept D Worne's quote to lay the concrete slab. This was seconded by Cllr R Mallett and agreed unanimously.

Cllr M Smy commented that he would like to see a PVC shelter in situ before the Committee makes a decision on how to proceed. It is understood that there is one at Felixstowe Ferry boatyard, and Cllrs M Smy and J Howard will go over and take a look at it. It will be discussed further at the next Riverside meeting.

5. Treasurer's report

- Cheques and balances from 1-30 September 2019
These were accepted and signed by the Trustee.
- Draft Annual Accounts for the year ended 31 March 2019, from Scrutton Bland, for approval

The Treasurer reported that a further adjustment had been made in the accounts. As NOTT was aware before 31 March 2019 of the legacy from the late Rosemary Unwin, Scrutton Bland had included it in the accounts for the year ended 31 March 2019. Miss Unwin had left just under £50,000 to NOTT with the request (though without obligation) that the money should be used for the upkeep of the Town Hall. The Trustee had agreed to respect Miss Unwin's wishes, and a COIF fund has been opened for this purpose. All other figures are as already agreed.

The Trustee agreed the accounts unanimously.

6. **Committee reports**

- No **Estates/Highways** meeting this month
- No **Riverside** meeting this month

7. **General Trust business**

- Phone line for Orford Good Neighbour Scheme: at the last meeting the Trustee agreed to fund the initial set up costs of the Scheme, as well as the ongoing costs. In order for people to access help, a dedicated phone line is required (and the lack of mobile signal in Orford means that a mobile number is not practical). People in need of assistance will ring in and leave messages which can then be accessed remotely by those running the group. The Clerk suggested that an additional phone line could be installed in the Town Hall office and be included in NOTT's regular bill from BT. The Trustee agreed to this. The Good Neighbour Scheme is having a meeting at the beginning of November to decide if the Scheme is viable, and assuming it goes ahead, the Clerk will contact BT after that date.
- Amended Property/Housing Fund policy for approval and adoption: a slightly amended policy was discussed and agreed by the Trustee.
- The Clerk updated the Trustee on the situation with the stocks. NOTT had paid to have them restored by Mr R Murphy, being under the impression at the time that they could go back in the Church, where they were for many years. The PCC had to apply for a faculty to allow them to be on display, but this was recommended for refusal on the grounds that the church was not considered an appropriate location for the stocks, and that there was no historic reference that they had been there previously. Documentary evidence and photographs have now been found, and the Clerk is meeting with Mrs Spinney (Orford Museum), who is very keen that they should be on public display in the church, and Mr Marshall (Churchwarden) to see how we can proceed.

8. **Correspondence**

- Letter of thanks for donation, from Aldeburgh Cottage Hospital
- Letter from Solicitors re Rosemary Unwin legacy: explained above
- Email from a mooring holder's insurance company regarding an incident which occurred in August, when, during bad weather, a boat dragged a mooring and caused damage to another vessel. The Clerk has informed NOTT's insurers and is in contact with them regarding the incident.

It was commented with some dismay, that during the heavy rain on Sunday 6 October when a number of houses and Orford School were flooded during a period of very heavy rain, the Emergency Group was not on the scene. One Councillor had tried to get hold of some sandbags, but it appeared that there are none on hand. The Clerk was asked to write to the Chairman of the Group for his comments.

9. **Items for next meeting:** Emergency Group response

The meeting closed at 7.03pm.

10. **Date of next meeting:** Wednesday 20 November 2019, at 6.30pm