

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the Annual General Meeting (228th) of the New Orford Town Trust held on
Wednesday 22 May 2019, at 6.30pm in Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), S Backhouse, F Barnwell, M Golder, M Green, J Howard, M Iliff, A Macro, R Mallett, M Smy and P Smith. Clerk in attendance.

The Chairman welcomed new Councillors S Backhouse and F Barnwell to their first NOTT meeting.

1. Election of Chairman of the New Orford Town Trust for 2019/20

Cllr P Smith proposed Cllr I Thornton as Chairman of NOTT. This was seconded by Cllr R Mallett and this was agreed unanimously.

Election of Vice Chairman of the New Orford Town Trust for 2019/20

Cllr M Iliff proposed Cllr M Smy as Vice Chairman of NOTT. This was seconded by Cllr R Mallett and agreed unanimously.

2. To appoint sub-committees: Riverside and Estates/Highways

The Chairman suggested that all re-elected Councillors should stay on their existing committees, with Cllr S Backhouse joining the Riverside Committee and Cllr F Barnwell joining the Estates/Highways Committee. This was agreed unanimously. Each Committee will elect their own Chairman at their first meetings.

3. Apologies for absence

There were none.

4. Declarations of interest

Cllr S Backhouse: has a relative who lives in Bakers Lane cottages; Cllr F Barnwell: member of Orford Sailing Club, mooring holder and river user, allotment holder; Cllr M Golder: relative lives in Bakers Lane cottage; Cllr M Green: allotment holder, and Secretary and supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, Manager and supplier to Orford Country Market, Chairman of the Recreation Ground Charity, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder; Cllr P Smith: river user and member of Orford Sailing Club; Cllr M Smy: allotment holder, plot holder, mooring holder.

5. Minutes of the 227th meeting held on 17 April 2019

These were agreed and signed as an accurate record.

Minutes of a Finance and General Purposes Committee held on 1 May 2019

6. Matters arising from the 227th meeting held on 17 April 2019

- It was reported that at the recent Organ Festival parking had been busy and extended up Front Street as far as the Friends Garage site.
- The Clerk had been in touch with a representative from Orford Flower Show about plans to meet at the riverside area, but it is not yet known what their confirmed plans are.

7. Treasurer's report

- Cheques and balances from 1-30 April 2019
These were accepted and signed by the Trustee.

8. Committee reports

- No **Estates/Highways** meeting this month
 - Cost of installation of phone line to QSCP toilet block: the Clerk reported that a BT engineer had been to survey the site at the car park to install a broadband line to the QSCP ticket machine at the toilet block. Broadband would enable people to use credit/debit cards to pay for parking (the mobile phone signal is too weak for this to be used). Cllr S Backhouse commented that people often go to the Post Office to get money for the car park. The cost of burying the required cables underground is £1957 plus VAT (which can be reclaimed). Whilst this initial outlay is not insubstantial, the Trustee felt that it was worthwhile in the long run and agreed that the work should be carried out.
- Minutes of a **Riverside** meeting held on 29 April 2019
 - It was reported that the third life ring had been put up at the riverside pond.
 - It was reported that the RNLI had been in touch again about the lockers.

9. Consideration of NOTT advisors: I Castle for allotments: this was agreed unanimously.

- **Renewal of preferred contractors:**
 - Mark Thacker as handyman: this was agreed unanimously.
 - Elite for tree inspections and work: this was agreed unanimously.
 - Suffolk Coastal Norse for grounds maintenance (ie Quay Meadow, QSCP). This was agreed. The Clerk reported that some quotes she had received lately had seemed expensive, and asked Councillors to let her know if they knew of any contractors with the right certification to carry out chemical spraying. There are other local contractors who might be able to carry out other work sometimes done by Suffolk Coastal Norse.

10. General Trust business

- The Clerk reported that an area 1m either side of the steps over the river wall needed to be strimmed back to enable to Quay Warden to treat the steps, and to prevent people being stung by nettles. It was agreed to ask the Recreation Ground Groundsman to do this.
- The Chairman reported that he had asked J Backhouse to start cleaning down the slipway on a regular basis as in previous years, as he had not yet been asked to do this.

11. Correspondence

- A letter had been received from the Commodore of Orford Sailing Club, asking NOTT's permission to deploy the usual training raft in the usual position in the river from July to August/September. This was agreed by the Trustee.

12. Items for next meeting: Applications for money from the Village Fund

The meeting closed at 6.51pm.

13. Date of next meeting: Wednesday 19 June 2019, at 6.30pm.