

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 223rd meeting of the New Orford Town Trust held on
Wednesday 21 November 2018 at 6.30pm in the New Room of
Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), D Brenchley, M Golder, M Green, M Iliff, T Loveridge, A Macro, R Mallett, J Robinson, P Smith and M Smy. Trust Treasurer and Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllr J Howard (prior engagement).

2. Declarations of interest

Cllr D Brenchley: allotment holder and works with a fisherman; Cllr M Golder: relative lives in Bakers Lane cottage; Cllr M Green: allotment holder; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder; Cllr P Smith as a river user and member of Orford Sailing Club; Cllr M Smy: allotment holder, plot holder, mooring holder; J Robinson as a plot holder, river user and member of Orford Sailing Club.

3. Minutes of the 222nd meeting held on 17 October 2018

These were agreed and signed as an accurate record.

4. Matters arising from the 222nd meeting held on 17 October 2018

Now that Mr Frost is no longer interested in leasing a plot on the boatyard, the Chairman asked if the NOTT container will be moved (the original plan had been to have it moved when Mr Frost put his containers in the area). Cllr J Robinson will look into the possibility of someone else moving it.

5. Treasurer's report

- Cheques and balances from 1-31 October 2018
These were accepted and signed by the Trustee.
- Annual Accounts for the year ended 31 March 2018, from Scrutton Bland, for signing
It was agreed that these should be signed by the Chairman.

6. Committee reports

- **Estates/Highways** meeting held on 20 November (minutes not yet available).
 - The Clerk summarised that the Committee had tried to get three quotes for the fence at 1 Bakers Lane, but as contractors were busy, some were unable to quote, and only 2 quotes were available for consideration. The Committee had agreed that Backhouse Maintenance Services should carry out the work.
 - The Clerk reported that work to the Bakers Lane pointing was nearly complete.
 - The Clerk reported that she had had several requests from Town Hall users to use the wifi. The Clerk had spoken with BT (NOTT's broadband provider) and they had confirmed that for security reasons the password should not be given out. However, they do have a new hub which includes in it the capacity for some bandwidth to be used by members of the public, whilst still protecting the main user (ie the Town Hall office). By signing up for a 2-year contract, the Clerk is able to get this at a slightly cheaper price than is currently being paid, and the broadband would be slightly faster, so the Committee had agreed to proceed with this.

- The Highways Committee is aware that a ticket machine that accepts card payments will not work at the Quay Street car park due to the lack of mobile phone signal. The Committee had asked the Clerk to look into whether a machine could work on wifi and if there was a way of getting this set up at the car park.
- No **Riverside** meeting held this month
 - It was reported that there is a pothole near the entrance to the boatyard. It was agreed that D Worne should be asked to fill this with some hardcore.
 - It was reported that there is some evidence of oil at the area around the tank next to the Quay Office, which was used to store fuel for the RSPB work on Havergate Island. Cllr J Robinson will look into this.

7. **General Trust business**

- Beach clean: the Clerk reported that she had contacted Nick Collinson (National Trust's East Suffolk Manager) who had said he would be happy to get the clean ups on the Ness started again, and that he would speak to the local team. The Clerk had then spoken with David Mason, who had felt that autumn would be the time to do this, and also wondered whether enough people would want to take part. The Clerk felt sure that there would be. The Trustee felt that a clean up in the Spring would be a good idea, and asked that the Clerk contact Nick Collinson again.
- Town Hall Christmas tree: NOTT usually puts up a Christmas tree on the Town Hall, and the Treasurer reported that a tree of the usual size would cost £84. The Trustee agreed to proceed with this, and the Clerk will ask the usual helpers if they can put it up.

8. **Correspondence**

- Letter of thanks from Orford Recreation Ground Management Committee for donation
- Email of thanks from Orford Museum for grant from Village Fund
- Email from Orford Museum re stocks: last year NOTT had paid for some restoration work to the stocks believing that they would be placed in the Church once work was completed – this had been confirmed verbally with a Church Warden. However, there had been some discussion within the PCC, who had had to apply for a faculty to enable the stocks to be bolted to the floor in the Church. This faculty has not been granted. A representative from Orford Museum has said that she will contact English Heritage again to see if the stocks can be placed in the Castle. The Trustee was disappointed to hear that the stocks may not be in public display, having spent money on their restoration.
- Email re proposed date for Aldeburgh to Orford Flotilla, 2019: following this year's 'trial' event, there will be a full flotilla in July 2019, the organisers wish to have some tables on the Quay to welcome those taking part. The Trustee agreed to this.
- Letter from Edward Greenwell re defibrillator: a letter had been received asking the Parish Council/NOTT for money towards a defibrillator to be installed at Richmond Farm. There is already a defibrillator at the fire station in Orford, close to the main population in the village. Any defibrillator has a finite life span, and at some point this one will need to be replaced. It was commented that the one at the fire station has been used once in the years that it has been there. After discussion the Trustee agreed not to give money towards this.
- Email from SCDC re Orford Conservaiton Area appraisal. The Clerk reported that NOTT had received notification as landowners that SCDC was considering expanding the Conservation area to cover the Quay Street car park and riverside area. The Clerk had sought clarification as to why this was being considered, and was advised that it is to protect the open aspect of the car park and provision of parking spaces, and to keep the character of the riverside area. The Trustee had no objections to this.

9. **Items for next meeting**

Agreement of Standing Orders and Financial Standing Orders

The meeting closed at 7pm.

10. **Date of next meeting:** Wednesday 16 January 2019 at 6.30pm.