

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 222nd meeting of the New Orford Town Trust held on
Wednesday 17 October 2018 at 6.30pm in the New Room of
Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), D Brenchley, M Golder, M Green, T Loveridge, A Macro, R Mallett, J Robinson, M Smy and P Smith. Trust Treasurer and Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllrs J Howard (family commitment) and M Iliff (prior engagement).

2. Declarations of interest

Cllr D Brenchley: allotment holder and works with a fisherman; Cllr M Golder: relative lives in Bakers Lane cottage; Cllr M Green (allotment holder); Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder; Cllr P Smith as a river user and member of Orford Sailing Club; Cllr M Smy: allotment holder, plot holder, mooring holder; J Robinson as a plot holder, river user and member of Orford Sailing Club.

3. Minutes of the 221st meeting held on 19 September 2018

These were agreed and signed as an accurate record.

4. Matters arising from the 221st meeting held on 19 September 2018

The Clerk reported that J Cheney had undertaken the decorating at 2 Bakers Lane and that the tenant was happy.

5. Treasurer's report

- Cheques and balances from 1-30 September 2018
These were accepted and signed by the Trustee.
- Draft Annual Accounts for the year ended 31 March 2018, from Scrutton Bland, for approval

The Treasurer explained that the draft accounts were the same as the year-end accounts prepared by her and already agreed by the Trustee. The Treasurer asked for the Trustee's permission to write off 2 cheques: one for £6.60 dating from 2013, and one for £68.59 dating from 2015. This was agreed by the Trustee.

6. Committee reports

- Minutes of **Estates/Highways** meeting held on 4 October 2018 (enclosed)
 - Quay Street Car Park: after the Parish Council Chairman had met with SCDC's head of Civil Parking Enforcement, the Committee had been informed that SCDC might be prepared to take on the parking enforcement at the car park, once they take over responsibility from the police (sometime next year). They would charge an hourly rate for enforcement, plus a percentage of fines received. As yet, NOTT has received nothing about this in writing, and there has been no further discussion about it. The Committee had agreed to get an estimate for resurfacing of the car park which might be considered if white lining is needed. Lining the car park in the future might be desirable to maximise the number of car parking spaces.
 - Re quote for fencing at 1 Bakers Lane. There had been some confusion over the

quotes for the fencing, so it was agreed that 3 new quotes should be sought.

ACTION Clerk to arrange as above

- Minutes of a **Riverside** meeting held on 24 September 2018
 - The Clerk reported that the Orfordness Memorial was now in place on the flagpole plinth at the Quay, and she wished to thank Andy King and Ben Scopes for their help with the installation, which went very smoothly.
 - The Chairman reported that the ‘tick sheet’ for monitoring the hoist was working well.
 - The Chairman reported that Chantry had been taken out of the water for the winter.
 - The Chairman reported that Mr Frost was no longer interested in renting an area at the riverside, and that the Committee had agreed that the area would be used for boat storage.
 - Re diesel spill on the Quay, it was agreed that NOTT should keep 2 bags of absorbent in the Quay Office in case of emergencies.

At 6.55pm Cllr T Loveridge entered the meeting.

7. General Trust business

- Draft Trustee’s report for approval: this was agreed by the Trustee.
ACTION Clerk to forward to Scrutton Bland
- Beach clean: this had been brought to the Parish Council and passed on to the Trustee. The National Trust had agreed to aid in a clean up of the beach on the Ness. In the past, the Babcock Ferry was used to take the bin bags back to the Quay, where they were picked up by SCDC. It was agreed that the Clerk should email the National Trust to ascertain a good time for the clean (perhaps in Spring), and then liaise with Cobra Mist Ltd to see if they might help out with use of the ferry etc to remove the rubbish.

8. Correspondence

Letter from Orford Sailing Club informing NOTT as landlord’s that they would be applying for planning permission for another 5 years for the portacabin used as a ladies changing room. The Trustee had no objection to this.

9. Items for next meeting: none were suggested.

The meeting closed at 7.05pm

10. Date of next meeting: Wednesday 21 November 2018 at 6.30pm.