

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 211th meeting of the New Orford Town Trust held on
Wednesday 20 September 2017, at 6.30pm in Orford Town Hall**

MINUTES

Present: Cllrs M Smy (Chairman), D Brenchley, M Finney, M Golder, J Howard, A Macro and R Mallett. Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllrs M Green and M Iliff (work commitments), J Robinson (family commitment), P Smith (prior engagement) and I Thornton (holiday).

2. Declarations of interest

Cllr D Brenchley: allotment holder; Cllr M Finney: member of Orford Sailing Club, river user, Chairman of the Orford and District Inshore Fishermen's Association, Trustee of Orfordness Lighthouse Trust, Director of Cobra Mist Ltd; Cllr M Golder: relative lives in Bakers Lane cottage; Cllr J Howard: Commodore of Orford Sailing Club, plot holder; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder; Cllr M Smy: allotment holder, plot holder, mooring holder.

3. Minutes of the 210th meeting held on 19 July 2017

These were agreed and signed as an accurate record.

4. Matters arising from the 210th meeting held on 19 July 2017

- The Clerk will look into getting information panels about the paintings put up in the Town Hall.
- It was reported that following damage caused by the Lady Florence, the hand rail repair at the Quay had been done well and to the Committee's satisfaction.

5. Treasurer's report

- Cheques and balances from 1 July to 31 August 2017
After noticing one error (an additional '0' appeared on one payment) these were agreed and accepted by the Trustee.

The Clerk reported that the Treasurer is now making payments via bank transfer, which is working well.

6. Committee reports

Minutes of an **Estates/Highways** meeting held on 7 September 2017

- The Clerk reported that work to replace the rear windows and doors at the Bakers Lane cottages was now under way.
- The Clerk reported that a new hoover had been purchased for the Town Hall.
- The Clerk reported that the Committee had agreed to purchase 3 additional tables for use in the Town Hall, following damage to one after the Flower Show.
- The Clerk reported that Ben Scopes had visited the Bakers Lane cottages along with a damp contractor and that the Committee was awaiting his report.
- The Clerk reported that she had arranged to meet with Mike Daniels (Suffolk Coastal Norse) at the Quay Street car park toilets to discuss the issues of cleanliness.

Cllr M Finney had suggested that if the toilets were to be refurbished then installation of coin operated showers could be considered. There are showers at the Sailing Club, but these are not manned so the facility cannot easily be offered. He commented that showers are available at other locations, and that availability in Orford might encourage more spending in the village.

Minutes of a **Riverside** meeting held on 2 October 2017

- It was reported that D Worne would begin work on the boatyard surface the following week.
- Cllr M Smy reported that the riverside feedback forms that had been returned had been overwhelmingly positive. Cllr M Finney commented that they would only give a snapshot, and asked if feedback forms would be available all the time. The Clerk reported that the Committee had only intended them to be given out over that one weekend.

Cllr M Finney asked what was happening with the hoist (which was taken out of service following a recent routine inspection). The Clerk reported that she was waiting to hear back from members of the Riverside Committee as to how to proceed, and would contact Cllr M Finney (as Chairman of ODIFA) once she had heard back from enough people to make a decision.

Cllr J Howard entered the meeting at 6.56pm, with apologies.

Cllr M Finney asked when A Moore's contract for moorings maintenance ended, and the Clerk reported that this would be in March 2018. The Riverside Committee is aware of this and will ask for tenders in due course.

7. General Trust business

- Clerk's report on outstanding matters: the Clerk reported that there had been no progress with the National Trust re pontoon lease. Cllr M Finney had offered to speak to someone at the National Trust about this, and the Clerk will forward him the relevant information.
- Donation to Thomas Marshall Education Fund (TMEF). Cllr M Finney had suggested that a donation should be made to the TMEF for use of the barbecue for the Village Feast in August. He commented that G Marshall never made a charge for gas etc. Cllr M Golder commented that other donations made by the Trustee were to causes that could benefit the village in some way. Cllr M Finney acknowledged this. He commented that the flag at the church is kept flying all year round, and suggested that perhaps a donation of a new flag each year might be an appropriate way of remembering Thomas Marshall. This was proposed by Cllr M Golder, seconded by Cllr J Howard and agreed unanimously.

8. Correspondence

- Letters of thanks from East Anglian Air Ambulance and Leiston, Saxmundham and District Citizens Advice Bureau, Fresh Start New Beginnings, Orford Recreation Ground Charity, Suffolk Accident Rescue Service and The Firefighters Charity.
- A letter had been received from Orford Primary School asking for permission to sell surplus produce from the School garden in the newspaper kiosk, as currently there is only permission to sell papers. Any produce remaining at the end of the day would be removed. After discussion the Trustee agreed to this, as long as produce was cleared at the end of the day, and that the School was responsible for ensuring they complied with any relevant regulations regarding the sale of produce.

Cllr J Howard asked if there had been any discussion re toilet block in QSCP. Cllr M Finney said that there had, and commented that NOTT had large amounts of money in the bank, some of which might be spent on upgrading the toilets. Cllr M Smy commented that before the Quay was refurbished there was a real shortage of money and that all avenues had to be considered at that point. Cllr M Finney commented that some of the annual £60K-£65K income from the car park could be spent on the toilets, and Cllr M Smy urged caution in spending large amounts of money. This will be further discussed at the next Highways meeting.

9. Items for next meeting: Village Fund applications, quarterly accounts, credit card policy.

The meeting ended at 7.15pm.

10. Date of next meeting: Wednesday 18 October 2017 at 6.30pm.