

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 202nd meeting of the New Orford Town Trust held on
Wednesday 19 October 2016, at 6.30pm in Orford Town Hall**

MINUTES

Present: Cllrs M Golder (Acting Chairman), D Brenchley, M Finney, M Green, M Iliff, A Macro, R Mallett, J Robinson and M Smy. Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllrs J Howard, P Smith (unwell) and I Thornton (holiday). Cllr M Iliff apologised for her lateness.

2. Declarations of interest

Cllr D Brenchley: allotment holder; Cllr M Finney: member of Orford Sailing Club, river user, Chairman of the Orford and District Inshore Fishermen's Association, Trustee of Orfordness Lighthouse Trust, Director of Cobra Mist Ltd; Cllr M Golder: relative lives in Bakers Lane cottage, supplier to Orford Country Market; Cllr M Green (allotment holder); Cllr J Howard: Commodore of Orford Sailing Club, plot holder; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder: J Robinson as a river user and member of Orford Sailing Club; Cllr M Smy: allotment holder, plot holder, mooring holder.

3. Minutes of the 201st meeting held on 21 September 2016

These were agreed and signed as an accurate record.

4. Matters arising from the 201st meeting held on 21 September 2016

- The Clerk reported that after the last meeting she had spoken with the Commodore of Orford Sailing Club. It had been thought that originally the shed on land leased to OSC would be of a similar size to the existing shed, however, OSC now wished to put a larger shed on the land. Information on this had been forwarded to non-OSC trustees for comment, and they had had no objection to the larger shed.
- The Clerk reported that the Parish Clerk now had a copy of the policy document for the insurance for village events arranged by Guy Marshall. The Parish Council will look into putting this onto its own insurance next year.
- It was commented that the new porches in Bakers Lane were looking very good.

5. Treasurer's report

Cheques and balances from 1– 30 September 2016
These were accepted and signed by the Trustee.

Discussion re telephone/online banking

It was agreed that this should be sorted out asap.

ACTION Clerk/signatories to look into this

6. Committee reports

Minutes of an **Estates/Highways** meeting held on 29 September 2016

The Clerk reported that it appeared that a bin at the QSCP had been knocked into by a car. Mark Thacker has taken a look to see if the base can be re-affixed, but he has advised that a new bin should be purchased. This was agreed by all.

No **Riverside** meeting this month

7. General Trust business

- Clerk's report on outstanding matters:
 - No further news re Boffins Memorial, and Cllr M Finney has asked for an update from the National Trust who are leading on this.
 - The Clerk has had notification from Birketts that they are chasing the National Trust leases.
- Re resignation of editor of Village Voice: the Clerk reported that the next issues would be prepared at the Town Hall. Last year there was a double-sided insert with business opening hours on it, sponsored by the OBA. This year, the Clerk suggested having the back page with a more simple list of business opening hours on it. This was agreed.
- Resignation of Treasurer: as per an email circulated to Councillors earlier in the week, Valerie van Leeuwen has resigned from her position as Treasurer. She will work until the end of December, and then put together the Quarterly Accounts and cheque list for January. This will be discussed further by the Finance and General Purposes Committee at their meeting on Friday. Cllr M Finney proposed a vote of thanks to Mrs van Leeuwen for all her work over the years. It was agreed that a gift of some kind would be appropriate, to be discussed by the F&GP Committee.

Cllr M Iliff arrived at the meeting at 6.55pm.

8. Correspondence

- Notification from OSC to NOTT as landlord, informing NOTT of OSC's planning application regarding a new shed on land behind the Sailing Club.
- Letter for thanks for donations from Suffolk Accident Rescue Service, East Anglian Air Ambulance, East of England Ambulance for Orford Lay Responders, and the League of Friends of Aldeburgh Community Hospital, Firefighters Charity
- Letter of invitation from East Anglian Air Ambulance to their annual roadshow at Glemham Hall on Thursday 24 November 2016
- It was reported that a complaint had been received about the Quay Warden from someone who had been fishing off the Quay. This will be discussed further at the Finance and General Purposes Committee meeting on Friday, and then the Riverside Committee on Monday. Cllr J Robinson clarified that traditionally fishing with a rod from the Quay is not permitted during the working day when the weather is good and the quay is being used by boats. There is no sign at present with information about when fishing is acceptable, and it was suggested that this might be a good idea.
- Cllr A Macro wishes to put on a children's Christmas party in the Town Hall, as she has done in previous years, and it was agreed that the Town Hall could be used, at no charge.

9. Items for next meeting: usual items

The meeting closed at 7.20pm.

10. Date of next meeting: Wednesday 16 November 2016, at 6.30pm