

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the Annual General Meeting (198th) of the New Orford Town Trust
held on Wednesday 18 May 2016,
At 6.15pm in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), D Brenchley, M Finney, M Golder, M Green, J Howard, M Iliff, A Macro, R Mallett, J Robinson and M Smy. Clerk in attendance

1. Election of Chairman of the New Orford Town Trust for 2016/17

Cllr D Brenchley proposed Cllr I Thornton as Chairman. This was seconded by Cllr M Finney and agreed unanimously.

Election of Vice Chairman of the New Orford Town Trust for 2016/17

Cllr R Mallett proposed Cllr M Golder. This was seconded by Cllr J Howard and agreed unanimously.

Cllr M Finney proposed a vote of thanks to the outgoing Vice Chairman, Cllr A Macro, for all her hard work.

The open meeting was adjourned to allow the in camera meeting to take place.

The meeting re-opened at 6.26pm.

2. To appoint sub-committees: Riverside and Estates/Highways

Councillors were happy with the existing Committee structure, and agreed that it would remain unchanged.

Cllr M Smy entered the meeting.

3. Apologies for absence

Apologies were received from Cllr P Smith (holiday).

4. Declarations of interest

Cllr D Brenchley: allotment holder; Cllr M Finney: member of Orford Sailing Club, river user, Chairman of the Orford and District Inshore Fishermen's Association, Trustee of Orfordness Lighthouse Trust, Director of Cobra Mist Ltd; Cllr M Golder: relative lives in Bakers Lane cottage, supplier to Orford Country Market; Cllr J Howard: Commodore of Orford Sailing Club, plot holder; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder: J Robinson as a river user and member of Orford Sailing Club; Cllr M Smy: allotment holder, plot holder, mooring holder.

5. Minutes of the 197th meeting held on 20 April 2016

After one amendment (re declarations of interest for Cllr M Finney, change 'association with Orfordness Lighthouse Trust' to 'Trustee of Orfordness Lighthouse Trust') these were agreed and signed as an accurate record.

6. Matters arising from the 197th meeting held on 20 April 2016

- The Clerk was keeping in touch with Anglia Handling Services re hoist, and will chase again for an update.
- Re tree stumps behind old recycling area in QSCP: R Mallet will arrange to remove these.
- The Clerk has spoken with Curles who have confirmed that the new high uplighters are

not suitable for use with dimmer switches. They are checking to see if the lower ones are suitable.

- The Clerk will arrange for fencing contractors to meet with Cllr M Smy on 27 June.
- Street party: the change of time for the road closure has been sorted with Suffolk County Council, and Cllr A Macro has everything in hand.
- Re insurance claims: 2 cheques are on their way to NOTT, minus the excess charges.
- QSCP ticket machine: engineers are coming out on Friday to look at the internal keypad which does not appear to be working.

7. Treasurer's report

Cheques and balances from 1-31 March 2016

These were accepted and signed by the Trustee.

8. Committee reports

Minutes from an Estates/Highways meeting held on 9 May 2016

Appointment of J Castle as advisor to Estates Committee re Quay Meadow: this was agreed by the Trustee.

No Riverside meeting this month

Concern was expressed about the new shingle on the foreshore, as it is not what was expected. Cllr J Robinson had spoken with the supplier who informed him that it was no longer possible to get rounded shingle of the size and type found on beaches. Cllr J Robinson was asked to corroborate this with another supplier. It was suggested that a layer of smaller shingle (rounded) might be placed on top of the existing. Cllr J Robinson will liaise with the supplier, getting him to come and look at the foreshore.

Re pond area: The Trustee discussed the area to be fenced in and Cllr M Smy will talk to contractors regarding fencing round the pond. It was agreed that there should be 2 gates, wide enough for a wheelchair to go through. It is thought that the silt may have reduced enough to start considering the new fencing, and possibly seeding the bank with meadow grass seed.

- 9. Renewal of advisors:** V Ransome for personnel issues; I Castle for allotments: these were agreed by the Trustee.

Renewal of preferred contractors: Mark Thacker as handyman; this was agreed by the Trustee. Suffolk Coastal Norse for tree work etc: the Trustee agreed that Suffolk Coastal Norse should continue with NOTT's regular maintenance work (ie Quay Meadow grass cutting and trimming back of shrubs etc in the Quay Street car park). However, the Trustee felt that sometimes NOTT waited a long time for work to be carried out, or it took a long time to complete. The Parish Council had agreed to meet with Elite Tree Services about its tree work, and it was agreed that the Trust Clerk should meet with them also. Depending on the outcome, both Suffolk Coastal Norse and the new company might be asked to quote for work.

10. General Trust business

There was a question about the current situation with Stony Ditch: the Chairman has all the paperwork which he is working through.

11. Correspondence

There was none.

12. Items for next meeting

Pond area

Shingle

The meeting closed at 7.17pm.

- 13. Date of next meeting:** Wednesday 15 June 2016