

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**The 197th meeting of the New Orford Town Trust has been called for
Wednesday 20 April 2016,
At 6.30pm in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), D Brenchley, M Finney, M Golder, M Green, J Howard, M Iliff, A Macro, R Mallett, P Smith and M Smy. Clerk in attendance

1. Apologies for absence

Apologies were received from Cllr J Robinson (unwell).

2. Declarations were made as follows:

Cllr D Brenchley: allotment holder, Secretary of Orford Country Market; Cllr M Finney: member of Orford Sailing Club, river user, Chairman of the Orford and District Inshore Fishermen's Association, Trustee of Orfordness Lighthouse Trust, Director of Cobra Mist Ltd; Cllr M Golder: relative lives in Bakers Lane cottage, supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder; Cllr P Smith as a river user and member of Orford Sailing Club; Cllr M Smy: allotment holder, plot holder, mooring holder.

3. Minutes of the 196th meeting held on 16 March 2016

After adding Cllr P Smith's declarations of interest, these were agreed and signed as an accurate record.

4. Matters arising from the 196th meeting held on 16 March 2016

- The Clerk reported that the hoist had been ordered and a deposit sent off. She will keep the fishermen's association informed as to possible installation date.
- The quay ramp is being cleaned weekly by Mr Backhouse.
- Cllr R Mallett will remove the tree stumps in the QSCP behind the recycling bins.
- The Clerk reported that the QSCP toilets are being cleaned daily by Suffolk Coastal Norse.
- NT has agreed to the increase proposed by NOTT, and will deal with the lease.

5. Treasurer's report

No report this month.

6. Committee reports

Minutes from an Estates/Highways meeting held on 17 March 2016

- The Clerk reported that the contractor believed some of the damp in the front wall at 4 Bakers Lane was caused by an issue with the water butt, which the tenant has been asked to remove, and to reinstate the original down pipe.
- Cllr M Finney asked if a dimmer switch might be fitted to the lights in the Main Hall. The Clerk will discuss this with Curles next week.

Minutes from a Riverside meeting held on 24 March 2016

- Cllr M Golder reported that the Environment Agency regularly cuts the grass on the river wall at Mr Grimsey's land, however she wasn't unable to find a contact name. The Clerk will contact her contact at the Environment Agency to see if she can get any information.
- Cllr M Finney reported that there seemed to be rodent damage at the river wall between

where Chantry is stored and OSC. The Clerk will talk to Mr Scarce about this.

- The Highways Committee will discuss a possible CCTV camera in the QSCP at the next meeting.
- Some lily roots have been put in the riverside pond. The trustee discussed fencing, which will be put on the boundary between the QSCP and pond area. It was generally agreed that a post and rail fence would be most suitable, with gated access to allow wheelchairs/ride-on lawnmower access to the area. This fence should go right round the pond, including the boat yard area.

ACTION Clerk to contact Kiwi fencing for a quote

7. General Trust business

- Street party on 11 June to celebrate the Queen's 90th birthday: Cllr A Macro wished to discuss again the format of the event, as she feels that an afternoon party would be more suitable, as children could get more involved and it may be better attended than one in the evening. She has spoken with various people willing to form an informal committee, and individuals and businesses who are willing to help with music, catering, sponsorship etc if the event takes place in the afternoon. The Trustee agreed that this would be a good idea, and Cllr J Howard offered to help and be on the Committee. Cllr M Golder would be happy to make some cakes. Cllr M Finney will contact Suffolk County Council and alter the timing of the road closure of Market Hill to begin at midday. After discussion the Trustee agreed unanimously that it would give up to £500 from the Village Fund to support the street party.
- Clerk's report on outstanding matters:
 - The Clerk has received a cheque from the insurers relating to the Town Hall break-in, but it is for the wrong amount and she is dealing with this. A cheque for the damage to the QSCP ticket machine should come shortly.
 - Mark Thacker has changed the lock on the New Room cupboard to a key pad lock.
 - The ticket machine outside the QSCP toilets has a few issues at the moment, but this should be covered by the 3-month warranty and an engineer is coming out.
- Planning permission submitted for shed on plot 2C: Cllr J Howard declared an interest in this item. The Trustee looked at the submitted plans. The shed design is identical to that on the neighbouring plot, and NOTT was happy with the design etc.

8. Correspondence

An email was received from the office of the Police and Crime Commissioner regarding the lack of updates following the damage to the QSCP ticket machine and the Town Hall break in. The email confirmed that no useful information had been gained, and that unless new evidence came to light, both cases had been closed.

9. Items for next meeting: year-end accounts to 31 March 2016

The meeting ended at 7.15pm.

10. Date of next meeting: Wednesday 18 May 2016 at 6.30pm.